AMENDED September 20, 2007

Sacramento Area Council of Governments

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Overall Work Program
SACOG MISSION

Delivering transportation projects; providing public information and serving as a dynamic forum for regional planning and collaboration in the greater Sacramento Metropolitan Area.

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City of West Sacramento
City of Wheatland
City of Wheatland
City of Woodland
City of Yuba City

Sacramento Area Council of Governments

1415 L Street, Suite 300 Sacramento, CA 95814
SACRAMENTO AREA COUNCIL OF GOVERNMENTS

FISCAL YEAR 2007-08
OVERALL WORK PROGRAM

Amended September 20, 2007

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1. **Introduction**

The Overall Work Program (OWP) defines the continuing, comprehensive, and coordinated metropolitan planning process for the six-county Sacramento region: El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties (excludes the Tahoe Basin in Placer and El Dorado counties). It establishes transportation, air quality, and other regional planning objectives for the fiscal year July 1, 2007, to June 30, 2008, the methods and timing for achieving those objectives, and identifies planning responsibilities and funding to complete the work. The OWP also serves as a management tool for the Sacramento Area Council of Governments (SACOG) in that it identifies all projects and services to be provided during the year beyond those mandated by the metropolitan planning process. The OWP, therefore, presents an annual blueprint for the agency’s use of resources for the fiscal year 2007-08.

Because the metropolitan planning process encompasses coordination and interaction of work being performed within the region, including some not undertaken directly by SACOG, this document includes a summary of other major planning activities. These activities are projects and plans by cities, counties, special districts, regional transportation planning agencies, and Caltrans, as well as other collaborative efforts. The OWP identifies all regional planning efforts in the areas of transportation.

The OWP is organized in three sections:

a. The SACOG Prospectus describes the organizational structure, institutional relationships, consultation and outreach processes, and planning emphasis areas required by federal transportation planning regulations.

b. The Direct Services Project section contains the SACOG Overall Work Program, an overview of the Work Programs of the Placer County Transportation Planning Agency, the El Dorado County Transportation Commission, Caltrans District 3 (as it relates to regional studies), and major studies being undertaken by local agencies and transit operators and comprises the regional planning efforts in the area. This section also contains the SACOG proposed budget summary which shows the use of projected revenues to complete the OWP during FY 2007-08, and shows how resources will be allocated throughout the SACOG program.

c. The Appendix contains maps, charts, certifications, policies, goals, work profile, adopting resolution, and glossary.

SACOG produces two documents related to the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). These documents, the Metropolitan Transportation Plan (MTP) and Metropolitan Transportation Improvement Program (MTIP), are updated periodically to comply with SAFETEA-LU. Together, they:

- Identify transportation facilities designated as the Metropolitan Transportation System
- Provide for the integrated management and operations of the system
- Consider the eight planning factors included in SAFETEA-LU
- Result in a financially constrained MTP and MTIP
Coordinate with mobile source emissions budget and transportation control measures of the State Implementation Plan to achieve and maintain ambient air quality standards through the air quality conformity process and finding

- Establish and use a working partnership with state agencies, public transit operators, freight interests, and other regional stakeholders in the planning process
- Embrace a flexible expenditure plan for CMAQ, STP, SAFETEA-LU, and FTA funds in addition to other local, state, and federal funds to supplement these federal sources
- Reflect the results of established government-to-government relations with Native American Tribal Governments

2. SACOG Organization

Originally formed in 1965, the Sacramento Area Council of Governments (SACOG) is joint powers authority of city and county governments, organized "... to provide a forum for the discussion and study of area wide problems of mutual interest and concern to the cities and counties, and to facilitate the development of policies and action recommendations for the solution of such problems." SACOG serves six counties and twenty-two cities, comprising a 6,190 square mile area with an estimated population of 2,229,000. Member agencies are El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties; the cities of Auburn, Citrus Heights, Colfax, Davis, Elk Grove, Folsom, Galt, Isleton, Lincoln, Live Oak, Marysville, Placerville, Rancho Cordova, Rocklin, Roseville, Sacramento, West Sacramento, Wheatland, Winters, Woodland, Yuba City; and the town of Loomis.

SACOG is governed by a thirty-two member Board of Directors (thirty-one voting and one non-voting). Voting members are appointed by member jurisdictions. The one non-voting member is the Caltrans District 3 Director. The organization’s mission statement is: Delivering transportation projects, providing public information, and serving as a dynamic forum for regional planning and collaboration in the Sacramento Metropolitan Area.

Under SACOG’s Joint Powers Agreement (JPA), each member city (excluding the City of Sacramento) and each member county (excluding Sacramento County) are entitled to one seat and one vote on the SACOG Board. The City of Sacramento may appoint two directors and is entitled to two votes. Sacramento County may appoint three directors and is entitled to three votes. In addition, jurisdictions may appoint an alternate who shall have full voting rights in the absence of the jurisdiction’s appointed director.

SACOG’s various designations and certifications include:

Designations as:
- Regional Transportation Planning Agency for Sacramento, Sutter, Yolo, and Yuba counties by the California State Secretary of Business, Transportation and Housing Agency.
- Metropolitan Planning Organization (MPO) by the Governor and the U.S. Department of Transportation for the Sacramento, Yuba City, and Davis Urbanized Areas.
- Metropolitan Planning Organization in the Sacramento Metropolitan Planning Area (MPA) by the California State Secretary of Business, Transportation and Housing Agency.

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Airport Land Use Commission for Sacramento, Sutter, Yolo and Yuba counties.

Service Authority for Freeway and Expressways for Sacramento, San Joaquin, Yolo, Yuba, Sutter, and El Dorado counties.

Area Wide Clearinghouse for the counties of Sacramento, Sutter, Yolo, and Yuba and the cities of Lincoln, Rocklin, and Roseville by the State of California Procedures of Intergovernmental Review of Federal Financial Assistance and Direct Development Activities.

Joint Certification as:

- Sacramento Area Metropolitan Planning Process by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

SACOG is the designated Airport Land Use Commission and Regional Transportation Planning Agency for Sacramento, Sutter, Yolo, and Yuba Counties and the Metropolitan Planning Organization for the federally-designated ozone nonattainment area in Sacramento, Yolo, El Dorado, Placer Counties, and the Sutter Buttes. SACOG also staffs the Capitol Valley Service Authority for Freeways and Expressways (SAFE).

Board of Directors’ Committees

Annually, the Board Chair appoints committees from among the Board's members to make policy recommendations to the Board. Each Board member serves on at least one committee. The current committees are:

Flood Management Committee: Nine members appointed to consider flood management issues as they relate to MTP implementation, land use, and Blueprint implementation. (Meets monthly or as needed)

Government Relations and Public Affairs Committee: Nine members appointed to consider state and federal advocacy, news media outreach, and other activities related to external affairs and administrative activities such as human resources, audits, the budget and the Overall Work Program. (Meets monthly or as needed)

Land Use, Housing, and Air Quality Committee: Eight members appointed to review topics related to the Blueprint implementation, Airport Land Use, Housing Needs Allocation, Open Space, air quality, and the SECAT program. (Meets monthly or as needed)

Transportation Committee: Nine members appointed from the SACOG Board and the Caltrans District 3 Director to review all items relating to transportation issues with MTP, MTIP, and SIP as well as the SAFE program. (Meets monthly or as needed)

Strategic Planning Committee: Eleven members, comprised of the SACOG Chair, Vice Chair, prior year’s Chair and the Chairs of the other five committees, to review the JPA, Board representation, and long-term vision planning. This committee also acts a liaison to the regional legislative delegation. (Meets as needed)
3. **Institutional Relationships**

SACOG’s planning process includes many regional planning partners, including the tribal governments and other regional stakeholders. In addition to its member agencies, SACOG has a cooperative agreement with the Placer County Transportation Planning Agency and the El Dorado County Transportation Commission that spells out the planning and programming relationships between the agencies. SACOG’s jurisdiction as the federal Metropolitan Planning Organization includes large portions of Placer and El Dorado counties, but under state law, they operate as separate regional transportation planning and programming agencies (RTPAs). Furthermore, SACOG is a close working partner of the transit agencies and has an annual agreement with the Sacramento Regional Transit District to identify joint planning projects. Cooperation in the programming process relies on the efforts of the staff and Board of the county transportation agencies in setting county-wide priorities for SAFETEA-LU and STIP funding.

4. **Interagency and Community Consultations/Outreach**

**Advisory Committees**

The Board has established a number of advisory committees as a means of obtaining advice from citizens, key interest groups in the community, and partner planning agencies on a variety of subjects. SACOG seeks advice from local agencies on transportation and land use plan content and investment decisions. SACOG works not only with the agency staff, but with governing boards, technical committees, and advisory committees. These advisory committees typically include representatives of citizens’ advocacy groups, the private sector, major colleges and universities, transportation management professionals, and private citizens unaffiliated with any of the above groups. Committees are augmented, restructured, added to, or discharged from time to time based upon the issues and concerns faced by the Board. Currently these committees are:

- **Airport Advisory Committee:** A fifteen-member committee composed of managers of the public use airports located within SACOG’s Regional Transportation Planning Agency boundary, as well as representatives from Beale Air Force Base. The Committee provides recommendations to the SACOG Board of Directors regarding the Regional Aviation Capital Improvement Plan, prepared biennially, and advises SACOG staff and the SACOG Board on aviation issues of regional concern. (Meets on call)

- **Bikeway and Pedestrian Committee:** A committee of about 80 members made up of representatives from local bicycle advocacy groups as well as local government and nonprofit groups involved in bikeway planning. The committee advises SACOG on the non-motorized content of the Metropolitan Transportation Plan and on priorities for non-motorized projects. (Meets quarterly)

- **5310 Regional Evaluation Committee:** The role of the Committee is to objectively review and score local project applications for the FTA Section 5310 Capital Grant Program. The program provides funds on a statewide competitive basis for the purchase of equipment to transport elderly and disabled persons. Eligible applicants are private, nonprofit organizations and public bodies that coordinate transportation service. The established scoring criteria are project need, project effectiveness, ability of the applicant, and service coordination efforts. (Meets annually)
Goods Movement Advisory Group: The movement of goods or freight has always been one of the most important functions of the transportation system and is certainly of vital importance to the health of the economy and to ensuring a high quality of life. SACOG works with the region's jurisdictions as well as other state and local agencies and the private sector through its Goods Movement Advisory Group (GMAG) to make certain that planning for goods movement is incorporated into the overall transportation planning process. SACOG looks to build on the work of the recently completed Regional Goods Movement Study to identify specific projects and areas of study to evaluate further. The GMAG serves as both an advisory committee for these activities as well as a regional forum for goods movement issues. (Meets quarterly and as needed)

Planners Committee: A twenty-eight-member committee consisting of the planning directors or their designees of each of SACOG's member jurisdictions. The committee was originally formed to advise SACOG on the development of the Blueprint Project and is now advising on Blueprint implementation and the Regional Housing Needs Allocation process. (Meets on call)

Public Participation Committee: A committee made up of members of organizations required under SAFETEA-LU and includes representatives of the disabled, pedestrian walkways, bicycle transportation, public agencies, transit operators, goods movement, private providers of transportation, and other interested parties.

Regional Planning Partnership: A committee with close to 100 representatives from local, regional, state, federal agencies, and tribal governments, as well as representatives of business, environmental, and minority organizations and associations. The Partnership assists SACOG with its transportation and air quality planning responsibilities. It also serves as the primary forum for interagency and public consultation requirements of federal transportation and air quality regulations. (Meets monthly)

SACMET Travel Demand Model Technical Advisory Committee (TAC): The SACMET TAC is composed of planning and engineering professionals from local public agencies, as well as consultants and others who are registered users of the SACMET travel demand model. The TAC has two roles: One is to provide SACMET users with training and technical support on the model; the other is to provide a forum for discussion of issues related to SACMET. Proposed SACMET changes and improvements, and the results of changes and improvements made, are presented for information and discussion. Modeling issues of a more general nature, but germane to SACMET or the Sacramento region, are also discussed. The SACMET TAC meets two or three times per year, on an as-needed basis. SACMET TAC mailings go to about 50 people.

Sacramento Emergency Clean Air and Transportation (SECAT) Air Quality Policy Group: A ten-member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board, and SACOG. The committee assists SACOG and its air quality planning partners in developing a strategy or strategies that focus available resources on achieving both attainment of the National Ambient Air Quality Standard for ozone and conformity goals. This committee, along with the Executive
Committee, will no longer be needed after all the money is expended. This should occur before the end of this fiscal year (by June 30, 2007). (Meets on call)

Sacramento Emergency Clean Air and Transportation (SECAT) Technical Advisory Committee: An eleven-member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board, Caltrans, and SACOG. The committee advises the SECAT Policy Group on guidelines and criteria for evaluating and approving projects under the SECAT program. (Meets on call)

Social Service Transportation Advisory Council: Three councils have been established – one each for Sacramento and Yolo counties, and a joint Sutter-Yuba county council. Each council is composed of potential transit users who are elderly or handicapped; representatives of agencies that provide social services or transportation for seniors, handicapped, and low-income persons; representatives from the local Consolidated Transportation Services Agency; and a representative of a transit operator. Each council participates in the identification of transit needs in the county it serves; makes recommendations regarding unmet transit needs; and advises the Board on other major transportation issues, including the coordination and consolidation of specialized transportation services. These councils are required by state law. (Meets on call)

Transit Coordinating Committee: The Committee provides a forum for the discussion of transit plans and issues, coordinates transit studies and systems on a regional basis, disseminates federal, state and local transit information, reviews and comments on the MTP and the MTIP, and gives input into SACOG’s Overall Work Program. (Meets quarterly)

Transportation Demand Management Task Force: The Task Force advises the SACOG Board of Directors on the operations and marketing of the Rideshare Program and on the demand management content of the MTP.

Ad Hoc Committees
Occasionally, projects of great significance warrant the formation of committees of stakeholders or special groups. In these circumstances, the Board has appointed special committees to assist in guiding efforts on these projects. Currently the following are active Ad Hoc Committees:

ADA Compliance Committee: A five-member committee composed of an elected official and representatives from the following sectors: disabled, business or non-profit, education, and health/medical. The Committee reviews unresolved ADA-related complaints, requests or suggestions from disabled persons regarding access to and participation in public facilities, services, activities, and functions of SACOG.

Community Design Grant Review Committee: A committee made up of members from many of SACOG’s advisory committees, such as the Transit Coordinating Committee, Regional Planning Partnership, Transportation Demand Management Task Force, etc., who review the grant applications for the Community Design Grant Program.
Sacramento Region Intelligent Transportation Systems Partnership: A forum for technical staff to share information, coordinate on project planning and implementation, and provide advice and input to SACOG on ITS funding advocacy efforts.

SACOG Participation in Other Public/Private Efforts in Regional Planning-Related Issues
Cooperation and coordination in transportation and air quality issues with other agencies or groups is obtained through participation in the following activities and organizations:

Liaison to Local Transportation Planning Agencies: SACOG maintains liaisons with each city and county and with other transportation agencies throughout the region to help coordinate transportation planning and programming and to facilitate information exchange. In some cases, SACOG liaisons serve on both the technical and advisory committees. SACOG maintains liaisons with the following:

- Yolo County Transportation District (YCTD)
- Sacramento Transportation Authority (STA)
- Placer County Transportation Planning Agency (PCTPA) as the RTPA for Placer County
- El Dorado County Transportation Commission (EDCTC) as the RTPA for El Dorado County
- Yolo County Transportation Advisory Committee
- Sacramento Regional Transit District (SRTD)
- Tahoe Regional Planning Agency (TRPA)
- Transportation Management Associations (TMA)
- Caltrans District 3
- Paratransit, Inc.
- Air Districts – 5 districts within the Sacramento Air Quality Planning Area
- Transit Operators – 14 regional operators
- Native American Tribal Governments

California Federal Programming Group: The purpose of this group is to facilitate integration, improvement, and maintenance of state and local databases used in transportation programming and discussion of federal programming issues. The group’s membership includes representatives from Caltrans and several MPOs across the state. (Meets as needed)

California Service Authority for Freeways and Expressways (SAFE) Committee: SACOG serves on the California SAFE Committee for the counties of Sacramento, Glenn, El Dorado, Sutter, Yuba, Yolo, and San Joaquin. The committee is composed of SAFE project managers from all SAFE counties, Caltrans and the California Highway Patrol. The committee meets approximately every other month to discuss statewide and local call box program issues.

Caltrans Regional Coordination Committee: Caltrans and regional agency representatives meet bimonthly to discuss issues of mutual interest and to forge partnerships for common benefit on state and federal legislation and regulatory matters. SACOG management participates regularly in these meetings.
Capitol Corridor Joint Powers Authority (CCJPA): SACOG continues to be very active in the work of the CCJPA that administers the Auburn-Sacramento-Oakland-San Jose (Capitol Corridor) rail service. SACOG is a member of the Staff Coordinating Group (SCG) formed to advise the CCJPA Board on the Capitol service and attends regularly both the SCG and Board meetings.

Central Valley Rail Committee: The counties of Sacramento, San Joaquin, and Stanislaus have formed a committee to coordinate rail planning activities in their jurisdictions. This committee meets in Stockton; SACOG attends the meetings as appropriate.

Cleaner Air Partnership: The Cleaner Air Partnership was formed in 1986 as a joint project of the American Lung Association of Sacramento-Emigrant Trails and the Sacramento Metropolitan Chamber of Commerce. It is a private/public regional coalition working to solve the ozone problem in the Sacramento metropolitan area by reducing transportation-related emissions. The objectives are to attain air standards for health and economic growth and to avoid business disincentives that occur when an area is unable to achieve clean air standards. The Partnership has achieved a community consensus for new air quality programs, resulting in shifts of opinion and travel behavior; participation by business in clean air programs; innovative public education programs; and the highest per capita participation in clean alternative fuels and vehicles in the nation.

Green Valley Alliance: SACOG has participated in a public-private effort to preserve open space, including agricultural land, in the Sacramento region. Known as the Green Valley Initiative, this effort emerged from the Regional Economic Cluster Project convened by several public and private organizations and is now a joint project of the Regional Action Partnership and Valley Vision. Staff has contributed land use data and growth forecasts to the project and provided some assistance in meeting logistics, writing, and editing.

Public Works Director's Committee: The Committee provides a forum for the discussion of transportation (roads and highways/freeways) plans and issues, coordinates transportation studies and systems on a regional basis, disseminates federal, state and local transportation information, reviews and comments on the MTP and the MTIP, and gives input into SACOG's Overall Work Program. (Meets quarterly)

Regional Managers Forum: A twenty-seven member committee composed of county executives and city managers. Advises SACOG on a wide range of administrative issues including program, relationships with members, and administration of state and federal programs. (Meets quarterly)

Regional Transportation Planning Agencies Group: Membership composed of state-designated regional transportation planning agencies (RTPAs). The group meets in conjunction with the California Transportation Commission (CTC) and coordinates the regional agencies’ responses to the development and implementation of state transportation policy.

Rural Counties Task Force: The task force consists of representatives from rural counties who meet to discuss transportation issues affecting rural areas and to provide input to California Transportation Commission (CTC) deliberations of rural issues.

Sacramento-Placerville Transportation Corridor Joint Powers Authority: The SACOG Executive Director participates as an ex-officio member of the JPA. The JPA was created to coordinate the efforts of
Sacramento County, Sacramento Regional Transit District, the City of Folsom, and El Dorado County in the acquisition, use, and preservation of the railroad right-of-way between the cities of Sacramento, Folsom, and Placerville.

San Joaquin Valley Rail Committee: SACOG participates in the work of the San Joaquin Valley Rail Committee as appropriate. While the agency does not participate as actively in the San Joaquin Valley Rail Committee’s activities as it does in the Capitol Corridor and Regional Rail efforts, SACOG understands the value of the San Joaquin service to the region and fully supports Caltrans’ efforts to build ridership and revenues on this important line. SACOG attends these meetings when feasible.

Valley Vision: The goal of Valley Vision is to help the region develop in a manner that creates business opportunities, benefits public health and safety, and preserves and enhances our environment and our way of life. Valley Vision serves as a catalyst to energize and help citizens in the Region to reach consensus on a bold vision for our future. Since formulating a vision begins with knowledge, they conduct research on the critical problems confronting the region and serve as a clearinghouse for data and information that support regional efforts. Valley Vision supported the Blueprint project by recruiting a broad diversity of participation in public workshops; Valley Vision is currently playing a similar role in the public outreach for the MTP 2035.

Public Involvement
Consultation and public participation during the development of transportation plans, programs, and projects is an integral part of the transportation planning process. An open and accessible consultation and public participation process is critical for discussing and resolving regional transportation issues. SACOG has an adopted Community Input Plan that outlines specific procedures for consultation and public participation. This document includes evaluation procedures that measure the effectiveness of SACOG’s outreach and involvement efforts and ensures there is adequate effort made to include the traditionally under-served and under-represented in the planning process, including coordination and consultation with Native American Tribal Governments.

SACOG uses a mix of committees, public hearings, workshops, surveys, and publications to inform, gauge, and respond to public concerns regarding regional issues. The direct involvement of citizens and organizations that represent specific segments of the population is encouraged to ensure that plans and programs reflect the diverse interests within the region. SACOG allows for public participation at all levels of the planning process. All committee and Board of Directors meetings are open to the public. SACOG also schedules public hearings during the development of the Metropolitan Transportation Plan, Metropolitan Transportation Improvement Program, unmet transit needs process, and air quality conformity process, to allow for public review and comments. All public hearings are noticed in advance in local media. The SACOG Board of Directors also provides for public comment on all items requesting action included in the monthly board agenda, regardless of whether or not a public hearing is required by law. All meeting agendas are posted to the SACOG website and are available for public review and comment.

Additionally, SACOG communicates with citizens and groups through the local media, agency publications, and special presentations and workshops. Newsletters, report summaries, and news releases are used to present technical and policy issues in plain terms to a broad audience. Staff members make presentations on specific issues to local community, civic, and business groups. Additional information on individual topics and copies of full reports are made available on request.
through the agency’s Regional Information Center, or via the Internet at the SACOG home page at www.sacog.org. SACOG also uses its website for public access to the times and places for citizen involvement in the various projects and issues throughout the SACOG region.

**Federal Certification Process**

Federal urban transportation planning regulations require that SACOG annually certify that its planning process is being carried out in conformance with all applicable federal requirements. This certification is executed with the adoption of the Overall Work Program and Budget and authorizing resolution. In essence, the certification finding to be made by the Board of Directors is based upon five factors: (1) The agency must be officially designated as the Metropolitan Planning Organization (MPO) for the Sacramento Region. SACOG must have an adopted (2) Metropolitan Transportation Plan (MTP), (3) Metropolitan Transportation Improvement Program (MTIP) and (4) Overall Work Program (OWP), which meet the necessary federal requirements; and finally, (5) the MTP and MTIP must be found to be consistent with the regionally adopted air quality plan. The SACOG region’s air quality plan will be submitted to the U.S. Environmental Protection Agency by December 2007 for review and approval.

As the basis for determining the adequacy of compliance, SACOG provides Caltrans, and maintains on file, copies of the appropriate documents and endorsements. Annually, as a part of the OWP adoption process, the Board makes the required certification finding, which is transmitted to Caltrans and the Federal Highway Administration (FHWA). Caltrans notifies SACOG if there are any deficiencies in the planning process, which could result in conditional certification. In such a case, the corrective actions and the date by which they must be taken are specified in an agreement between SACOG and Caltrans.

In addition to the annual certification, a triennial review is conducted by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to jointly review SACOG’s transportation planning process and ensure that the agency’s planning activities are conducted in accordance with FHWA and FTA regulations, policies, procedures, and guidance, including the provisions of Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) and the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). SACOG underwent a triennial review in the summer of 2006 and received notice that the certification had been renewed.
## California State Planning Emphasis Areas Fiscal Year 2007-08

<table>
<thead>
<tr>
<th>Planning Emphasis Areas</th>
<th>Related SACOG Projects</th>
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<tbody>
<tr>
<td><strong>California State</strong></td>
<td></td>
</tr>
<tr>
<td>1. Financial Planning</td>
<td>- Metropolitan Transportation Plan Planning</td>
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<td>- Federal and State Programming</td>
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<td></td>
<td>- Metropolitan Transportation Plan Implementation</td>
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<td>- Project Delivery</td>
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<tr>
<td>2. Project Monitoring</td>
<td>- Federal and State Programming</td>
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<tr>
<td></td>
<td>- Project Delivery</td>
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<tr>
<td>3. Regional Congestion Partnerships</td>
<td>- Multi-Agency Planning &amp; Coordination</td>
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<td>- Intelligent Transportation System</td>
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<td>4. SAFETEA-LU Implementation</td>
<td>- Multi-Agency Planning &amp; Coordination</td>
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<td>- Education, Outreach &amp; Marketing</td>
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<td>- Metropolitan Transportation Plan Planning</td>
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<td>- Highway Planning</td>
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<td>- Human Services Transit Coordination</td>
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<td>- NEPA Linkages</td>
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<tr>
<td></td>
<td>- Transit Emergency and Safety Planning Coordination</td>
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<td>- Highway Operations Planning</td>
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<td>- Federal and State Programming</td>
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<td>- Metropolitan Transportation Plan Implementation</td>
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<td>- Universal Transit Fare Card Implementation</td>
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<td>- Transit Technical Assistance and Programming</td>
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<td>- Sacramento Region Blueprint Implementation</td>
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<td></td>
<td>- Multilingual Transit &amp; Alternative Modes Public Information</td>
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Highway Planning and Project Development Process

1. Develop Unified Planning Work Program (8 Months)
   - Planning Questions/Cost template

2. Develop 20-year Long Range Plan (conformity determination at least every 3 years) (2 years)
   - Planning Questions/Cost template

3. Develop TIP (conformity determination at least every 2 years) (1 year)
   - Cost template

4. STIP (Incorporate TIPs into STIP) (1 year)
   - Cost template

5. Project Level conformity determination Complete NEPA process (CE, EA/ FONSI, EIS/ ROD) (1–5 years)
   - Cost template

6. Authorization for Final Design (1 year)
   - Cost template

7. Authorization for Right-of-Way Acquisitions (2 years)
   - Cost template

8. Authorization for Construction (P.S. & E. approval [Highway]; full funding grant agreement [transit]) (1 year)
   - Cost template

9. Project Construction (1–5 years)
   - Cost template

10. Operations (life of the facility)

Time Line

Legend
- TIP: Transportation Improvement Program
- STIP: Statewide Transportation Improvement Program
- NEPA: National Environmental Policy Act
- CE: Categorical Exclusion
- EA: Environmental Assessment
- FONSI: Funding Of No Significant Impacts
- EIS: Environmental Impact Statement
- ROD: Record of Decision
- P.S. & E.: Plans, Specifications and Estimates
- Planning Questions

*Cost Estimate Check
The Statewide Transportation Planning; Metropolitan Transportation Planning; Final Rule was effective 3/16/07, the first update in nearly 15 years. The planning rule revises the regulations governing the development of State transportation plans and programs, metropolitan transportation plans and programs, and the regulations for Congestion Management Systems. The revisions include the consultation and mitigation requirements under SAFETEA-LU Section 6001. Section 6001 requires certain elements and activities to be included in the development of long-range transportation plans, including:

- Consultations with resource agencies, such as those responsible for land-use management, natural resources, environmental protection, conservation and historic preservation, which shall involve, as appropriate, comparisons of resource maps and inventories
- Discussion of potential environmental mitigation activities
- Participation plans that identify a process for stakeholder involvement
- Visualization of proposed transportation strategies where practicable

The planning rule explains how results or decisions of transportation planning studies may be used as part of the overall project development process consistent with NEPA.

SAFETEA-LU Section 6002, Efficient Environmental Review for Project Decision-making establishes a new environmental review process for highways, transit and multi-modal projects. This new process, mandatory for all environmental impact statements (EISs), requires a new public comment process on purpose and need and the range of alternatives, encourages more participation from more agencies and organizations, and defines more formal roles for State, local and tribal agencies in the process.

It is SACOG’s intention to incorporate both into the MTP process and on-going transportation planning activities.
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<table>
<thead>
<tr>
<th>STUDY/PROGRAM</th>
<th>TOTAL REVENUE</th>
<th>FHWA</th>
<th>FTA</th>
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**FY 2007-08 OVERALL WORK PROGRAM DIRECT SERVICES PROJECT REVENUE ESTIMATES**

**DIRECT SERVICES PROJECT REVENUE**

**Air Quality**

<table>
<thead>
<tr>
<th>PROGRAM</th>
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**OTHERS**

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<tr>
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**TOTAL REVENUE**

$26,862,888
## FY 2007-08 OVERALL WORK PROGRAM DIRECT SERVICES PROJECT EXPENDITURE ESTIMATES

### Original

**ACCT NO**  | ELEMENT  | BUDGET | Original | ACCT NO | ELEMENT  | BUDGET | Original |
---|---|---|---|---|---|---|---|
01 | Government Relations, Public Affairs, & Administration | 2,682,800 | 179,897 | 200,713 | 0 | 240 | 5,199 |
02 | Program Management | 239,388 | 219,171 | 20,217 | 0 | 0 | 0 |
03 | Multi Agency Planning & Coordination | 323,810 | 155,421 | 168,389 | 284 | 1,000 | 0 |
04 | Legislative Analysis | 161,742 | 161,742 | 0 | 472 | 0 | 0 |
05 | Education Outreach & Marketing | 16 | 16 | 0 | 0 | 0 | 0 |

### 15-001 Long Range Transportation Planning:

| ACCT NO | ELEMENT  | BUDGET | Original | ACCT NO | ELEMENT  | BUDGET | Original |
---|---|---|---|---|---|---|---|
01 | Model Development | 79,390 | 79,390 | 0 | 0 | 0 | 0 |
02 | Travel Data Plan & Plan Development | 10,724 | 10,724 | 0 | 0 | 0 | 0 |
03 | Pedestrian and Bicycle Planning | 1,449 | 1,449 | 0 | 0 | 0 | 0 |
04 | Regional Forecasting | 1,152 | 1,152 | 0 | 0 | 0 | 0 |
05 | Highway Planning | 6,556 | 6,556 | 0 | 0 | 0 | 0 |
06 | Human Services Transit Coordination | 4,937 | 4,937 | 0 | 0 | 0 | 0 |
07 | Grant Management - Freight Planning | 22,655 | 22,655 | 0 | 0 | 0 | 0 |
08 | State Implementation Plan Updates | 9,378 | 9,378 | 0 | 0 | 0 | 0 |
09 | Long Range Transit Plan | 1,284 | 1,284 | 0 | 0 | 0 | 0 |
10 | MTD Linkages | 49,990 | 49,990 | 0 | 0 | 0 | 0 |
11 | Long Range Homes Assessment and Safety Planning Coordination | 157 | 157 | 0 | 0 | 0 | 0 |
12 | LEIS Cougar Coordination Studies | 149 | 149 | 0 | 0 | 0 | 0 |

### 15-002 Short Range Transportation Planning & Studies:

| ACCT NO | ELEMENT  | BUDGET | Original | ACCT NO | ELEMENT  | BUDGET | Original |
---|---|---|---|---|---|---|---|
01 | Cal Traction Preservation & Purchase Study Plan | 7,446 | 7,446 | 0 | 0 | 0 | 0 |
02 | Intelligent Transportation Systems | 30,492 | 30,492 | 0 | 0 | 0 | 0 |
03 | Regional Transit Operators Integration Study | 21,664 | 21,664 | 0 | 0 | 0 | 0 |
04 | South & East Sacramento County SRTP | 71,782 | 71,782 | 0 | 0 | 0 | 0 |
05 | Downtown Sacramento Transit Circulation & Facilities Plan | 250,000 | 250,000 | 0 | 0 | 0 | 0 |

### 15-003 Continuing Transportation Implementation

| ACCT NO | ELEMENT  | BUDGET | Original | ACCT NO | ELEMENT  | BUDGET | Original |
---|---|---|---|---|---|---|---|
01 | Air Quality Carbons | 37,990 | 37,990 | 0 | 0 | 0 | 0 |
02 | Regional Transportation Monitoring | 250,550 | 250,550 | 0 | 0 | 0 | 0 |
03 | Metropolitan Transportation Plan Implementation | 220,140 | 220,140 | 0 | 0 | 0 | 0 |
04 | Passenger Rail Improvements | 65,364 | 65,364 | 0 | 0 | 0 | 0 |
05 | Environmental Planning & Review | 58,690 | 58,690 | 0 | 0 | 0 | 0 |
06 | Passenger Rail Improvements | 12,647 | 12,647 | 0 | 0 | 0 | 0 |
07 | Environmental Planning & Review | 2,995 | 2,995 | 0 | 0 | 0 | 0 |
08 | Environmental Planning & Review | 137 | 137 | 0 | 0 | 0 | 0 |

### 15-004 Land Use and Housing Planning

| ACCT NO | ELEMENT  | BUDGET | Original | ACCT NO | ELEMENT  | BUDGET | Original |
---|---|---|---|---|---|---|---|
01 | Regional Land Use Monitoring | 367,428 | 367,428 | 0 | 0 | 0 | 0 |
02 | Regional Land Use Monitoring | 168,663 | 168,663 | 0 | 0 | 0 | 0 |
03 | Natural Resources Protection and Planning | 155,707 | 155,707 | 0 | 0 | 0 | 0 |
04 | I-PLACE3s Development | 196,684 | 196,684 | 0 | 0 | 0 | 0 |
05 | Interagency Monitoring Database & Mapping System | 119,281 | 119,281 | 0 | 0 | 0 | 0 |
06 | Flood Coordination Strategy | 151,752 | 151,752 | 0 | 0 | 0 | 0 |
07 | Infill Planning Visualization Application | 180,019 | 180,019 | 0 | 0 | 0 | 0 |
08 | Air Quality Earmark | 2,014,898 | 2,014,898 | 0 | 0 | 0 | 0 |

### 15-005 Public Services

| ACCT NO | ELEMENT  | BUDGET | Original | ACCT NO | ELEMENT  | BUDGET | Original |
---|---|---|---|---|---|---|---|
01 | Rideshare | 1,676,346 | 1,676,346 | 0 | 0 | 0 | 0 |
02 | Rideshare | 506,682 | 506,682 | 0 | 0 | 0 | 0 |
03 | Multilingual Transit & Alternative Modes Public Information | 144,991 | 144,991 | 0 | 0 | 0 | 0 |
04 | Regional Information Center | 214,647 | 214,647 | 0 | 0 | 0 | 0 |
05 | Transportation Development Act Administration | 515,548 | 515,548 | 0 | 0 | 0 | 0 |
06 | Support for Geographic Information Systems Collaborative | 175,208 | 175,208 | 0 | 0 | 0 | 0 |
07 | Professional Development and Transit Internships (YCTD) | 52,500 | 52,500 | 0 | 0 | 0 | 0 |
08 | Managing Transit Emergencies Education (YCTD) | 11,401 | 11,401 | 0 | 0 | 0 | 0 |
09 | Yolo County Transportation District Planning | 85,000 | 85,000 | 0 | 0 | 0 | 0 |
10 | Unitrans Fueling Facility Study | 20,000 | 20,000 | 0 | 0 | 0 | 0 |
11 | Unitrans Master Plan for Memorial Union Terminal | 30,000 | 30,000 | 0 | 0 | 0 | 0 |
12 | Unitrans Parking Lot Study for Downtown Davis | 200,000 | 200,000 | 0 | 0 | 0 | 0 |
13 | Unitrans Community Connections-A Business Study | 20,400 | 20,400 | 0 | 0 | 0 | 0 |
14 | I-PLACEs Visual Computer Simulation Model & Applications | 73,250 | 73,250 | 0 | 0 | 0 | 0 |
15 | Emergency Preparedness, Business Continuity & Travel Options | 70,000 | 70,000 | 0 | 0 | 0 | 0 |
16 | YCTD Leadership American Public Transit Association | 13,000 | 13,000 | 0 | 0 | 0 | 0 |

### 15-007 Member & Agency Services

| ACCT NO | ELEMENT  | BUDGET | Original | ACCT NO | ELEMENT  | BUDGET | Original |
---|---|---|---|---|---|---|---|
01 | Project Delivery | 207,922 | 207,922 | 0 | 0 | 0 | 0 |
02 | Local Land Use Planning Assistance | 706,314 | 706,314 | 0 | 0 | 0 | 0 |
03 | Transportation Demand Management | 777,732 | 777,732 | 0 | 0 | 0 | 0 |
04 | Support for Geographic Information Systems Collaborative | 65,109 | 65,109 | 0 | 0 | 0 | 0 |

### TOTAL EXPENDITURES

| ELEMENT  | BUDGET | Original |
---|---|---|
ACCT NO | 26,862,888 | 5,257,618 |
ACCT NO | 3,040,476 | 8,640,563 |
ACCT NO | 2,400 | 6,800 |
ACCT NO | 3,125,551 | 46,855 |
ACCT NO | 5,990,000 | 752,625 |
**Element 08-001: Government Relations, Public Affairs, and Communications**

**Objective:** To provide coordinated support for the Board of Directors and its committees; to interact and coordinate with outside partners and agencies; to analyze, comment and offer recommendations on legislation related to transportation and land use issues; and to provide public outreach to the region related to SACOG activities and issues.

**Discussion:** This element provides the overall management, coordination, and direction for the Overall Work Program and its related activities including public and partner outreach related to those activities. Activities in this element will provide the interaction with the Board of Directors and its committees, coordination with partner agencies and committees, and Native American tribal councils as it relates to the project activities included in the Overall Work Program and will further the public participation in SACOG activities so crucial to implementing the OWP. Issues and policies related to transportation and land use planning as it relates to public policy will be discussed.

**Projects:**

1. **Interagency Relations**  
   *(Board Policy – State and Federal Requirements)*  
   Project #08-001-01

   Interagency relations covers consultations and coordination of SACOG activities with other local agencies in the region, with state and federal agencies, tribal governments, and other agencies outside the region. It includes discussion and development of cooperative activities, meetings to share information, presentations of SACOG policy to other agencies, and attendance at educational conferences and sessions of a general policy nature.

   **Tasks and End Products:**
   a. Telephone calls and attendance at meetings (As needed)
   b. Staff memos and communications (As needed)
   c. Minutes documenting consultations with tribal governments

2. **Program Management**  
   *(Board Policy – State and Federal Requirements)*  
   Project #08-001-02

   Program management encompasses internal direction of staff activities and preparation of materials for the Board and its committees. It includes development of the OWP itself, coordination and oversight of staff work within the OWP, execution of policy direction and cooperative agreements, and preparation of agenda materials, staff reports, and recommendations to the SACOG Board and its committees.

   **Tasks and End Products:**
   a. Monthly highlight summary/Executive Director’s Report (Monthly)
   b. Updated cooperative and funding agreements (As needed)
   c. Board Committee agendas and staff reports (Monthly)
   d. Board agenda and staff reports (Monthly)
   e. **Overall Work Program (March, May 2008)**
f. Overall Work Program quarterly reports (Quarterly)  
g. Overall Work Program amendments (As needed)

3. MULTI-AGENCY PLANNING AND COORDINATION

Liaison with outside partner agencies, committees and their related staff; meetings with SACOG advisory and technical committees such as the Regional Planning Partnership, Transit Coordinating Committee, Goods Movement Advisory Group, and Planners Committee; and attendance at various partner and tribal agency meetings. Input from these committees will be used by SACOG for activities such as the final MTP development, subsequent MTP Implementation, various transit studies and projects and other transportation planning activities of SACOG. Maintaining regular contact with partner agency staff; review and preparation of agendas, and participation in transportation studies led by others.

Tasks and End Products:

a. Preparation of meeting agendas and staff reports for SACOG advisory and technical committees (Ongoing)  
b. Attendance at local jurisdictional meetings (Ongoing)  
c. Meeting summaries and comments on studies by partner organizations (Ongoing)  
d. Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts).

4. LEGISLATIVE ANALYSIS

SACOG needs to understand the contents and implications of various bills moving through the State Legislature and Congress each year, as well as track progress of all bills of interest. SACOG closely follows about forty bills each year, takes positions to support or oppose or seek amendments on five to ten bills, may sponsor one or two bills, and follows and tries to secure favorable funding outcomes for the region from the state and federal budgets. Staff canvasses bills that are introduced, reads and analyzes bill language to understand its requirements and consequences, tracks the progress of bills, reports on bills to committees and the Board, and drafts bills to be sponsored and amendment language to make bills more favorable to agency interests; this work task covers these analytic activities. SACOG’s state and federal lobbyists, working with staff, develop lobbying strategies and alliances; convey SACOG positions at hearings, via written comments, and through contact with elected officials and staff; discuss bills with supporting and opposing interests; assist in seeking bill amendments; and maximize funding opportunities with state agencies related to infrastructure bond implementation. These lobbying and political activities are funded under Lobbying and Advocacy in non-Overall Work Program activities in the agency budget.

This project also includes relations with our member jurisdictions, public agencies and service providers within the six-county area by regularly monitoring websites, agendas, and public meetings and maintaining a staff presence on projects and issues related to our core policy areas; conducting regular meetings of the Legislative Regional Delegation; and providing regular updates to all interested government agencies and elected officials on SACOG Board actions and staff activity as appropriate with publications, website information, press releases, and other communication tools. Staff will also work closely with our state lobbyist and federal lobbyist to provide appropriate and timely information to the SACOG Board and member jurisdictions for advocacy purposes.
Tasks and **End Products:**

a. Monthly tracking and bill analysis reports to SACOG committees and Board during legislative sessions
b. Proposed legislation and amendment language for bills
c. Meetings of Legislative Regional Delegation (Periodically)
d. Monitor and attend public meetings in member jurisdictions (As needed)

e. **Legislative Action Summaries (As needed)**
f. **Year-end report to Board on status and final disposition of tracked bills (November 2007)**

5. **EDUCATION, OUTREACH, AND MARKETING**

*(Federal Requirement – Board Policy)*

This project includes public outreach and marketing efforts and expanded consultation and cooperation, which are aimed at the general public and others at specific constituencies, such as elected officials, neighborhood associations, special-interest advocacy groups, Native American Tribal Governments.

Specific outreach and marketing techniques will include special events, such as the annual regional awards known as “SACOG Salutes,” as well as open houses, workshops, forums, and ribbon-cutting ceremonies for major transportation projects; direct-mail products, such as fliers or brochures, that communicate particular information to particular constituencies; media outreach, including news releases, opinion editorials, targeted meetings with local and regional newspaper editors, appearing on radio and television, public affair shows; some print and radio advertising; and scheduled publications, such as the *Regional Report* newsletter, an e-newsletter for timely project updates, and SACOG’s Annual Report. Products from these projects maintain uniformity in the visual aspect of our publications and media outreach program and highlight the value that SACOG adds to the region.

Ongoing documentation of outreach efforts with traditionally under-represented and under-served populations (i.e., elderly, disabled, low-income, and minority communities: Black, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander), and other groups that have not traditionally participated in SACOG’s planning efforts.

Tasks and **End Products:**

a. Special publications for SACOG’s planning projects (As needed)
b. News releases (As needed)
c. SACOG Annual Awards Event (December 2007)

d. **SACOG Annual Report (March 2008)**
e. **Regional Report (Every six weeks)**
f. **Advertisements in print and radio (As needed)**
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ELEMENT 08-002: LONG-RANGE TRANSPORTATION PLANNING

**Objective:** To support the long range planning efforts as they relate to the Metropolitan Transportation Plan development and its related components.

**Discussion:** This element identifies projects that further the planning efforts of the Metropolitan Transportation Plan (MTP) as it relates to various aspects of the MTP design and development. This element also identifies projects that are longer term planning projects dictated by SAFETEA-LU.

**Projects:**

1. **MODEL DEVELOPMENT**
   *(State and Federal Requirements)*
   Project #08-002-01
   This program is the continuation of a multi-year travel and land use model improvement project. A comprehensive integrated land use-travel model development program has been ongoing for several years. The travel model paradigm has changed from the traditional “4-step,” TAZ-based model to an activity-based travel demand model using parcel-level land use data. The activity-based travel model, SACSIM, will be the primary model for SACOG’s projects. The 4-step model, SACMET, will be maintained for comparison purposes and as the initial travel model for the PECAS economic-land use model development.

   In addition to the I-PLACE’S land use planning model, the PECAS based model will be added to the suite of models.

   There are several emphasis areas for FY 2007-08. Refinements will be made to the activity-based travel model and improved data management with GIS and the I-PLACE’S planning model. The PECAS based model calibration will be completed with emphasis on residential location choice to improve personal travel analysis and commercial/industrial location choice to address goods movement travel.

   Tasks and **End Products:**
   a. Progress report on activity-based travel model operation (June 2008)
   b. Progress report on PECAS model development (June 2008)

2. **METROPOLITAN TRANSPORTATION PLAN PLANNING**
   *(State and Federal Requirement)*
   Project #08-002-02
   The 2006 MTP will be in effect until the updated plan (MTP 2035) that is based on the Blueprint land uses and projections is adopted in Fall 2007. As a comprehensive update to the 2002 plan, the new Blueprint-based MTP 2035 has a horizon year of 2035 and is timed to coincide with the new 8-hour State Implementation Plan for Air Quality (SIP) that is under development.

   Remaining planning efforts include completing final revenue projections; developing plan alternatives, including a preferred alternative with a final project list that is spread over the 28 year MTP period, and finishing air quality conformity findings for the non-exempt projects. The tasks will be completed through collaboration with advisory committees, agency partners and the Board. Ongoing efforts will also be made to provide outreach and education materials in support of the
plan that continue the dialogue with the citizens who have been active participants in the
development of the MTP 2035. Expanded consultation with local/state land use management, state
MPOs, natural resource historic, and other agencies will occur

Staff will complete the development of a program-level Environmental Impact Report (EIR) for
Metropolitan Transportation Plan 2035 in compliance with the California Environmental Quality
Act (CEQA). The purpose of the EIR is to provide local decision-makers and the public with an
objective analysis of the potential environmental consequences of the implementation of the MTP.
A 45-day public review period will follow the release of the Draft EIR, scheduled for June 2007.
Following the public review, SACOG staff and consultants will respond to the comments received
and will prepare a Final EIR. The Final EIR will be presented to the Board of Directors for
adoption in the fall of 2007.

Tasks and **End Products:**

a. Outreach and education materials to support all public events and provide baseline education
pertaining to MTP 2035 (Ongoing)
b. **Travel Model Forecasts for the MTP 2035 draft plan (July 2007)**
c. **Draft MTP 2035 to include environmental mitigation strategies (July 2007)**
d. **Draft MTP 2035 Environmental Impact Report (July 2007)**
e. **Travel Model Forecasts for the MTP 2035 final plan (September 2007)**
f. **Final MTP 2035 EIR (October 2007)**
g. **Final MTP 2035 (October 2007)**
h. **Final MTP 2035 Environmental Impact (October 2007)**

3. **PEDESTRIAN AND BICYCLE PLANNING**

(State and Federal Requirements)

SACOG will continue to serve as a forum for bicycle and pedestrian planning activities throughout
the region. Staff expertise will be available to partner organizations and groups to support their
bicycle and pedestrian planning efforts. The SACOG Bicycle and Pedestrian Advisory Committee
will continue to meet regularly to discuss bicycle and pedestrian issues affecting the region and will
continue to function as an advisory committee to the SACOG Board of Directors. Issues to focus
on during FY 2007-08 will include improving the bicycle and pedestrian component of the MTP
education and outreach program, the integration of the Regional Bicycle, Pedestrian and Trails
Master Plan into the 2007 update of the MTP, support for increased funding for bicycle and
pedestrian projects, and the increased understanding by local jurisdictions of the funding sources
available to bicycle and pedestrian projects, planning and coordination of Sacramento Regional Bike
Commute Month, and the continued tracking of activities of the Sacramento City/County Bicycle
Advisory Committee and local interest groups. SACOG will partner with its member jurisdictions
as well as local Air Districts to develop a regional paper map of existing bicycle facilities and begin
working on developing a web-based bicycle trip planner and mapping service for the Sacramento
Region.

Tasks and **End Products:**

a. Develop implementation strategies for the Regional Bicycle, Pedestrian, and Trails Master Plan
( Ongoing)
b. **Integrate the Regional Bicycle, Pedestrian, and Trails Master Plan into MTP 2035
(October 2007)**
c.  **Create a regional map of existing bicycle facilities for print and distribution to the public (June 2008)**

d.  **Create an web-based bicycle trip planner and mapping service for the Sacramento Region (multi-year project)**

4.  **REGIONAL FORECASTING**  
(State and Federal Requirements)

SACOG uses regional growth projections (population, housing, and employment) and travel forecasts and vehicle emissions forecasts for the MTP, the MTIP, and other corridor and sub-area plans. Technical assistance with using the SACOG data and the forecasting tools is provided to partner organizations. These programs provide assistance either on an as-needed basis or through a regular schedule of technical committee meetings and training sessions.

There are several emphasis areas in FY 2007-08. Completion of the MTP and the regional ozone State Implementation Plan are first priorities. Training and orientation meetings for the regional modeling community will be held for the new activity-based travel model. Support for MTP implementation studies will be defined as the MTP is completed and implementation projects are more closely defined.

Special tabulation and reports requested by member agencies, based on completed regional forecasts, will be prepared.

Tasks and **End Products:**

a.  Travel model forecasts for MTP completion (October 2007)
b.  Travel model assistance to partner organizations (As needed)

5.  **HIGHWAY PLANNING**  
(State and Federal Requirements)

Regional transportation planning encompasses all modes, including coordination and analytic work related to highways, streets, and roads. SACOG in 2007-08 will be examining the chemistry between road improvements and Blueprint infill and redevelopment and assisting partner organizations to understand the relationship. SACOG may also need to analyze road-related issues, such as HOV lanes and ITS effectiveness, integrating bicycles and transit into existing roadway design, road tolls and parking charges, degree and spread of congestion, and how changing travel demands affect bottleneck points on the road system. SACOG also will need to examine project scope and cost for inclusion in both the regional transportation plan and programming. These activities may in some cases yield a report, but in general, the output will be used in development and implementation of MTP 2035.

Tasks and **End Products:**

a.  Reports to SACOG Committees and Board  
b.  Occasional topical reports or issue papers  
c.  Better project data base for the MTP and MTIP
6. **Human Services Transit Coordination**  
(State and Federal Requirements)

This work will monitor and assist the implementation of the Human Services Transportation Plan (HSTP) completed in the summer of 2007. The HSTP fulfills planning requirements contained in the SAFETEA-LU in Section 5316 Job Access and Reverse Commute, Section 5317 New Freedom programs, and Section 5310 Elderly and Disabled Transit Project to fund these programs. SACOG will continue to work with the Transit Coordination Committee, regional partners, tribal governments, and representatives of the region’s human service agencies, private non-profit service providers, consumers, and social service programs to implement to HSTP, and to identify critical follow up tasks.

Tasks and **End Products:**

a. Hold periodic Human Service Transportation Coordinated Plan Working Group meetings (Quarterly, or as needed)

b. Develop final grant application process for FTA 5316 and 5317 funds; coordinate with State of California process, as appropriate (August 2007)

c. Develop Project Selection Criteria and Program of Projects based on Human Service Coordination Plan (August 2007)

d. Disadvantaged populations map & transit accessibility index (May 2008)

e. Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts).

f. **Annual Status Report (May 2008)**

7. **Goods Movement/Freight Planning**  
(State and Federal Requirements)

SACOG participates in and leads a number of planning activities related to freight hauling and goods movement on the transportation network: roads, freeways, railways, airports and seaways/ports. SACOG monitors and engages, as requested, in local government land use evaluations as they relate to transportation facilities, attempting to strike a balance between maximizing the utility of the transportation facility, benefit to the public, and compatible land uses. Further, SACOG evaluates the effect of the freight haulers on the transportation infrastructure in the region and works with partner organizations and local officials to evaluate and promote the most effective methods to move the maximum amount of goods within and through the region.

As one of the fastest growing segments of the economy, goods movement will have a tremendous impact on the region’s highways, railroads and airports. SACOG will help ensure that freight continues to move given the constraints of the current transportation infrastructure and the simultaneous increase in growth in all other modes of transportation. SACOG’s Goods Movement Advisory Group (GMAG) is helping to assist in the development and review of transportation and associated land use planning activities that impact the movement of freight. The GMAG will assist SACOG in the preparation of the goods movement element of the Metropolitan Transportation Plan and its subsequent implementation.

Tasks and **End Products:**


b. Assist partners and member agencies with the implementation of goods movement projects identified in the regional goods movement study and the Metropolitan Transportation Plan (Ongoing)
c. Continue to work with and assist the Port of Sacramento in implementing projects and studies consistent with the region’s overall goods movement strategies. (Ongoing)

8. **STATE IMPLEMENTATION PLAN UPDATE**
   
   (State and Federal Requirements)
   During FY 2007-08, SACOG will continue to work with the local air districts, California Air Resources Board (CARB), Environmental Protection Agency (EPA), and other stakeholders toward the development of a new 8-hour ozone State Implementation Plan (SIP) for the Sacramento nonattainment area. This new SIP will be submitted to the United States Environmental Protection Agency (U.S. EPA) in late 2007 by the five regional air districts.

Tasks and *End Products:*

a. A strategy for reducing on-road mobile source emissions, which may include a list of transportation control measures, for inclusion in the updated State Implementation Plan (December 2007)

9. **LONG-RANGE TRANSIT PLAN**
   
   (Board Policy)
   The Long-Range Transit Plan (LRTP) will provide a framework for developing public transit services in the region that evolve to meet increases in anticipated demand. With projections for 1.3 million new residents, increased densities and more mixed-use development, the region’s 2035 Blueprint land use vision is strongly transit supportive. Using the Blueprint as a foundation, the LRTP will investigate optimal means to match transit services with the projected 2035 land use pattern.

The LRTP will be developed through three distinct project phases. In the first phase, the long-range transit planning needs and visions for the 14 transit operators in the six-county SACOG region were analyzed and baseline transit networks and financial analysis for 2005, 2012 and 2035 were developed. Phase II of the LRTP includes technical analyses that will test service level variations, mix of mode types, route connectivity, overall coverage and other factors. These analyses will be informed by the results of Phase I and the compiled data from the MTP 2035 spring 2006 workshops. The end products for Phase II will be the development of transit alternatives, including a “visionary alternative” and a preferred alternative and associated financial plans. This work will be closely coordinated with and provide direct input to the development of the SACOG MTP 2035.

Phase III will follow completion of Phase II work and is dependent on funding and transit operator interest. Phase III is envisioned to entail customizing Phase II results by operator and service area. This could include more detailed projects of transit networks and scheduling, market segmentation studies and detailed fleet management and facilities plans.

Tasks and *End Products:*

a. **Phase II – Visionary Regional Transit Scenario for 2035 (April-July 2007)**


c. **Phase II – Spreadsheet Financial Model developed from output of MTP Travel Model (June-July 2007)**

d. **Phase II – Financial Plan by Transit Operator (October 2007)**

e. **Phase II – Draft Long-Range Transit Plan (October 2007)**
f. Phase II – Final Long-Range Transit Plan (December 2007)
g. Phase III – Technical Memos and refined scope(s) of work (January 2008)
h. Phase III – Agreement(s) with transit operators for local LRTPs (April 2008)
i. Phase III – Operator LRTPs and/or Technical Memos (October 2008)

10. NEPA LINKAGES

Project #08-002-10

(Board Policy – Local Agreement)
The project will initiate specific activities that will be used to implement the Board’s directive to streamline the NEPA process for transportation projects in the SACOG region. The four objectives included in the approved Action Plan include:

- Purpose and Need - Define project purpose and need in the MTP 2035 and get federal transportation and environmental agencies to agree to use it as a starting point for subsequent project-level NEPA studies.
- Collaboration with Environmental Agencies – Engage environmental agencies early, during the MTP, to define broad scale environmental issues and mitigation concerns, to be built into the plan.
- Environmental Impact Assessment and Alternatives Analysis – Examine environmental impacts in the context of regional transportation development, to narrow down project alternatives and corridor locations that later would have to be studied during project-level NEPA studies.
- Land Use – Examine environmental impacts in the context of regional transportation and land development, to agree on lands to be developed and transportation projects to serve those developments, and thereby expedite NEPA and CEQA studies and approval of those subsequent projects.

Tasks and End Products:

a. During MTP preparation, continue development and refinement of purpose and need statements for 2006 MTP projects, for inclusion in MTP 2035 (Ongoing)
b. Review GIS layers and HCPs/conservation or mitigation banks with resource and regulatory agencies
c. Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts).
d. Finalize purpose and need guidelines/principles (July 2007)
e. Identify key problems- critical locations, high value locations, trade-off areas, benign locations, developed locations (July 2007)
f. Develop and execute a MOA with resource agencies for programmatic consultation (July 2007)
g. Prepare and circulate draft CEQA document for MTP that includes Purpose and Need for MTP and projects (June – August 2007)
h. Prepare final CEQA document for MTP (September 2007)
11. **TRANSIT EMERGENCY AND SAFETY PLANNING COORDINATION**

*Project #08-002-11*

(Board Policy – State and Federal Requirements)

The SACOG Transit Emergency and Safety Planning Coordination Program will evaluate, collect, share, and collaborate to address transit emergency and safety priorities throughout the SACOG region with guidance from the Transit Coordinating Committee. Additional guidance for SACOG and the Transit Coordinating Committee will be obtained through the Federal Transit Administration, Federal Highway Administration, California Office of Homeland Security, California Office of Emergency Services, California Department of Transportation, and the National Transit Institute, National Center for Transit Research and local city and county resources among others. The program will inform the Transit Coordinating Committee members of local, state, and national efforts in emergency and safety planning best practices.

The program will also focus efforts with the California Office of Homeland Security to convey funding and training opportunities to the transit and human service providers in the SACOG region. The program will determine emergency and safety priorities to assist in the MTP process.

**Tasks and End Products:**

a. Development of a forum for discussion of transit emergency and safety knowledge between transit service providers (October 2007)

b. Identify emergency and safety training opportunities on a continuing basis (Ongoing)

c. Identify emergency and safety funding opportunities on a continuing basis (Ongoing)

d. Coordinate with Caltrans to seek safety, security, an emergency training opportunities for small urban and rural transit partners at location(s) in the Sacramento area (Ongoing)

e. List and categorize regional emergency and safety priorities to enhance the project selection criteria for transit projects in the MTP and MTIP processes; and list the priorities to shape the needs of the training and exercise program (December 2007)

f. Collect, store, and share system resource data to address regional system coordination on emergency and safety procedures (Ongoing)

g. Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts).

h. *Development of a methodology thru the Transit Coordinating Committee to facilitate agreements among transit service providers to produce plans, training materials, and exercises to strengthen the emergency and safety preparedness of the SACOG Region (March 2008)*

12. **INTERSTATE 80/CAPITOL CORRIDOR JOINT PLANNING STUDIES**

*Project #08-002-12*

(State and Federal Requirements)

The overall goal of this project is to maximize the effectiveness of transportation investments along the I-80/Capitol Corridor by better understanding and planning for future demand for jobs and housing in a way that minimizes traffic congestion and air pollution, maximizes travel in alternatives to single occupant vehicles, and supports the smart growth principles adopted by both regions.

Through a joint planning effort with the Metropolitan Transportation Commission, the Association of Bay Area Governments, the Solano Transportation Authority, and Caltrans a project was undertaken in FY 2006-07 to: (1) compile the two region’s demographic forecasts and smart growth scenarios to compare and contrast key assumptions related to housing, employment, and travel growth trends; (2) compare the joint interregional projections with both local general plans along the corridor and the predicted future market demand for infill development and transit-oriented
housing; (3) evaluate the transportation investment and air quality impacts of the two region’s smart growth scenarios for the corridor; (4) use the findings and analysis from the compiled interregional projections to define key policy implications for the corridor from both transportation and land use perspectives; and (5) assist in the upgrades of, or recommend changes for, statewide, regional and local models that cover the corridor.

After the initial study is completed, February 2008, a number of tasks – such as conducting joint interregional forecasts for population and employment – will continue on an ongoing basis.

Tasks and **End Products:**

a. Lessons learned – Implications of Policy and Planning (September 2007)

b. **Final Report & Recommendations (February 2008)**
ELEMENT 08-003: SHORT-RANGE TRANSPORTATION PLANNING AND STUDIES

Objective: To identify certain transportation planning projects that are shorter in term and are related to specific studies.

Discussion: This element identifies certain projects that are designed to have a finite term of one to two years or are studies related to specific planning projects. Projects of high importance are the transit planning assistance for operators in the SACOG region as well as the next steps in implementing an Intelligent Transportation System (ITS) in conjunction with SACOG partners.

Projects:

1. CENTRAL CALIFORNIA TRACTION COMPANY RAIL PRESERVATION AND PURCHASE PLAN STUDY  
   (Board Policy - Discretionary)  
   The emphasis for FY 2007-08 will be the monitoring and coordination of the different interest groups involved in the discussions to purchase the Central California Traction Company (CCTC) Rail Corridor from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County. SACOG will provide staff support to the Technical Advisory Committee in their continuing negotiations with the railroad companies for purchase and preservation of right-of-way from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County.

   Tasks and End Products:
   a. Reports and materials for Executive Technical Advisory Committee and Board (As needed)
   b. Potential Final Purchase Agreement for CalTraction Corridor

2. INTELLIGENT TRANSPORTATION SYSTEMS (ITS)  
   (Federal Requirement)  
   The objective of the Intelligent Transportation Systems (ITS) program is to coordinate and facilitate the deployment of ITS technologies in the Sacramento region. SACOG continues to organize the planning and deployment of ITS elements via the Sacramento Region ITS Partnership, to enhance and coordinate traffic, transit, and emergency response operations. The Strategic Deployment Plan and ITS Architecture were completed in June 2005, in compliance with the federal rule for ITS. Emphasis for FY 2007-08 is on the initiation of Phase 1 of the systems integration for STARNET, an ITS communication system that will link traffic, transit, and emergency response centers in order to facilitate sharing of information and operations in real-time. STARNET will also serve as the platform for collecting and disseminating traveler information via 511. STARNET systems integration will deploy the network to those centers that are ready to connect to the system, work that will be completed in March 2007. The systems engineering contract from 2006-07 will be extended for oversight of a system integrator.

   Tasks and End Products:
   a. ITS Partnership meeting scheduling and materials (Ongoing)
   b. Oversee consultant work for STARNET Systems Integration and System Engineer (Ongoing)
   c. Detailed design specifications (July – December 2007)
   d. System Verification (Ongoing)
e. System engineering contract amendment/extension for oversight of system integrator (July 2007)


(SACOG’s MTP 2035 will prominently include investments in traffic operations on freeways and arterials, including auxiliary lanes, signal coordination, intersection improvements, driver information systems, complete streets, pedestrian and bicycle improvements, bus priority measures, and other types of traffic management features. Federal metropolitan planning requirements include a Congestion Management Process, comprised as an output from SACOG’s transportation models, and SACOG intends to review and upgrade its system within the new activity-based model once that model becomes fully functional as SACOG’s primary analytic tool. State bond program requirements include corridor system management plans for specific routes, which will be done jointly with Caltrans in 2007-08. SACOG intends to examine localized traffic bottlenecks and operations projects in more detail once the MTP 2035 has been adopted, with intent to set up a process to review and assess relative priorities among deficient locations on the road system and operational projects for programming into the transportation improvement program.

Tasks and End Products:

a. Supporting data for projects and priorities in the Metropolitan Transportation Plan
b. Review and assessment process for operations strategies and projects (begin early 2008 – complete late 2008)
c. Periodic reports to SACOG committees and Board
e. Corridor System Management Plan for I-80, I-5, U.S. 50, and Route 99 (June 2008)

4. Sacramento Regional Transit District Transit Planning

(As part of the development of its major Transit Master Plan, the Sacramento Regional Transit District (SRTD) will prepare an update to its Short-Range Transit Plan. This project will be initiated in FY 2006-07 and is scheduled to be completed by FY 2008-09. SRTD will also prepare an annual Performance Report and a Service Plan for 2008. In addition, in response to service changes brought about with the extension of light rail to south Sacramento, SRTD will update its current Title VI Plan to show compliance with federal nondiscrimination requirements. SACOG will continue working with SRTD on a number of efforts. Key initiatives include:

- Complete the implementation of an online trip planning system coordinated with SACOG and the other Transit Operators in the six county region
- Three Alternative Analysis, Preliminary Engineering and FEIS studies (DNA and South Corridor Phase 2 and 3 Extensions) conducted by SRTD under consultant contracts. SACOG will support both efforts by providing the consultant with highway and transit networks, travel demand forecasting model parameters, and demographic information. These activities will be supported by SACOG staff and FTA funds made available to SRTD through an agreement.

Other activities that RT will conduct during the fiscal year 2007-08 include:}
An update of its Transit Master Plan being developed in coordination with the MTP 2035 and other regional planning activities
- Feasibility studies, environmental analysis, and design to continue the implementation of enhanced bus and bus rapid transit projects in various locations
- A feasibility and site selection study for a Florin Transit Center

Tasks and **End Products:**

a. Transit Equity Study follow-up (SRTD October 2007)
b. Comprehensive review of fare structure and pricing follow-up (SRTD October 2007)
c. **Draft EIR/EIS for Downtown-Natomas-Airport light rail extension (SRTD October 2007)**
d. **Annual Performance Report/Route Profile (SRTD June 2008)**
e. **FY 2008 Service Plan (SRTD June 2008)**
f. **Title VI Plan update (SRTD June 2008)**
g. Update of SRTD Transit Master Plan (SRTD - two year project - June 2009)
h. **Feasibility Study and Site Selection for Florin Transit Center (SRTD TBD)**
i. **Bus Rapid Transit (BRT) feasibility studies for Watt Avenue, Sunrise Boulevard and Florin Road (SRTD TBD)**
j. **Stockton Boulevard enhanced bus project - ongoing project implementation (SRTD TBD)**
k. **Report analyzing the recommendations in the “Safe Routes to Transit Study” regarding bicycle utilization at LRT stations and on LRT vehicles (SACOG/SRTD – funding and timing TBD)**
l. **Report Analyzing the Application of Transit Systems in Regional Transit Corridors (SRTD/SACOG – funding and timing TBD)**

5. **REGIONAL TRANSIT OPERATORS INTEGRATION STUDY**

(State and Federal Requirements)
This study will support the ongoing development of an improved integration of the region’s transit services. The study process will facilitate the development of improved inter-operator transfer agreements and systems that will improve the accessibility and customer friendliness of the region’s transit systems and move the region in the direction of a “seamless” transit network.

Key topics in this area include transfer and fare policies that are consistent with a seamless smart card system, multi-agency efforts that promote transit use among commuters, and a business model that supports centralized marketing and electronic purchasing. This work will be done under the guidance of the Transit Coordinating Committee and use of a combination of SACOG and transit operator staff and consultants.

Tasks and **End Products:**

a. Negotiation of fare transfer agreements (On-going)
b. Equipment, facility and service coordination (Periodically)
c. **Memo outlining key outcomes from inter-agency consultations and negotiations that support various transit studies and initiatives of a regional significance (February 2008)**
6. **SOUTH AND EAST SACRAMENTO COUNTY SHORT-RANGE TRANSIT PLAN**

(State and Federal Requirements – Discretionary Funding)

For 2006-07, SACOG was awarded a Caltrans Transportation Planning Grant for the South and East Sacramento County Short-Range Transit Plan (SRTP). SACOG staff have undertaken the project to prepare the SRTP and are conducting an in-depth evaluation of the SCT-Link and the Amador Regional Transit contracted services. The staff work plan for this project shows the following tasks and end products continuing into 2007-08.

**Tasks and End Products:**

a. Review analysis of transit services and needs. Develop transit alternatives for further review. (July 2007)
b. In-depth analysis of special issue areas and FTA Planning Emphasis Areas. (July 2007)
c. In-depth financial analysis. (August 2007)
d. In-depth fleet and facility planning. (September 2007)
e. In-depth institutional analysis, including governance, delivery of services, goals, and system performance. (September 2007)
f. **Draft SRTP for South and East Sacramento County (October 2007)**
g. **SRTP for South and East Sacramento County (November 2007)**

7. **DOWNTOWN SACRAMENTO TRANSIT CIRCULATION AND FACILITIES PLAN**

(Supports State and Federal Requirements)

This project is intended to be part of, and/or complementary to, a more comprehensive downtown circulation study. This study would focus on the routing and circulation of the more than eight public transit operators that serve the downtown area and evaluate and develop recommendations of routing, bus stops, transfer facilities, layover points and other transit improvement within the downtown area. Alternatives that will be explored will include but not be limited to exclusive bus lanes, peak hour bus-only lanes, contra flow lanes, signal pre-emption, queue jumps and other improvements to improve the operating speed and reduce customer travel time on transit serving the downtown area.

The study would be conducted through a project/technical advisory committee. SACOG will prepare a work program with the committee, prepare a RFP/RFQ and engage the services of a consultant to conduct the actual study.

**Tasks and End Products:**

a. Prepare Request for Proposal (RFP), release RFP, evaluate proposals, select consultant, and award contract. (November 2007); **Request for Proposal (RFP) (November 2007)**
b. Establish Project Management Team and Project Advisory Committee (December 2007); **Meeting Coordination/Minutes, Project Progress Reports (December 2007)**
c. Review and Analyze Existing and On-going Studies - Refine Study Area Boundaries (January 2008); **Report on analysis summarizing key findings and recommendations of existing studies; definition of final project study area (January 2008)**
d. Review Existing Conditions in the Downtown Study Area (February 2008); **Report on, and Assessment of Existing Conditions in the Downtown Study Area (February 2008)**
e. Review of Future Conditions in the Downtown Study Area (March 2008); **Report on Future Conditions in the Downtown Study Area (March 2008)**
f. Public Participation and Community Outreach (April 2008); *Report Summarizing Public Participation and Community Outreach and the Outreach Activities Themselves (April 2008)*

g. Develop, Analyze and Evaluate Project Alternatives (May/June 2008); *Report on Project Alternatives and Evaluation (May/June 2008)*

h. Develop Financial Analysis of Recommendations and Summary Evaluation of Financing Alternatives (July/August 2008); *Report on Project Costs and Potential Funding Sources (July/August 2008)*

i. Develop Downtown Sacramento Transit Circulation and Facilities Plan (September 2008); *Draft Report (September 2008); Final Report (October 2008)*

j. Support Inter-agency and Community Consensus Building

k. *Coordinate/facilitate meetings, presentations, minutes, progress reports, inter-agency agreements etc. (Ongoing)*
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Element 08-004: Continuing Transportation Implementation

Objective: To identify those projects that are on-going and span multiple years. These projects support efforts related to programming of federal and state funding, air quality conformity and Metropolitan Transportation Plan implementation.

Discussion: This element brings together a number of projects that continue from one year to another such as selection of transportation projects eligible for Federal and State programming; monitoring of the regional transportation system in order to provide the technical tools required of SACOG and members for the technical analysis needed for land use, transportation and air quality planning; and the implementation of the MTP 2035 after it is adopted. Also included in this element are those on-going projects related to certain transit assistance and monitoring and administrative duties related to the SECAT program.

Projects:

1. Air Quality Conformity (Federal Requirement) Project #08-004-01
   The main emphasis for FY 2007-08 will be to prepare a conformity determination on the MTP 2035 for the Yuba/Sutter and Sacramento air quality planning areas. Subsequent conformity determinations will be based on a 4-year cycle. As part of the air quality consultation process, SACOG will continue to hold meetings of the Regional Planning Partnership to review procedures, assumptions, timelines, and completed conformity determinations.

   Tasks and End Products:
   a. Conformity determination on the MTP 2035 (October 2007)
   b. Conformity determinations on amendments to the MTP or MTIP (As needed)

2. Federal and State Programming (Federal and State Requirement) Project #08-004-02
   The 2007-10 MTIP will be compliant with requirements of the Safe, Accountable, Flexible Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU) once MTIP Amendment #7 is approved in June 2007. The 2008 STIP programs federal funds for 2009 and 2010 and further funds from the state’s infrastructure bonds present new funding opportunities during 2007-08. SACOG will prepare formal amendments to the MTIP on at least a quarterly basis, as well as administrative MTIP amendments that address the fiscal constraint and air quality conformity of SAFETEA-LU.

   Emphasis for FY 2007-08 will be consulting and coordinating project selections with SACOG transportation partners for the development of the 2008 State Transportation Improvement Program (STIP). Also, SACOG will aggressively work to ensure that all STIP projects ready for delivery are delivered, irrespective of the years they are programmed. Additionally, SACOG will collaborate with the California Transportation Commission, Caltrans, and others to implement the remaining programs under the Proposition 1B bond measure to ensure that the region gets its fair share of the funds. In the FY 2007-08, state programming activities will also include review of requests for fund allocations, time extensions, STIP amendments, participation at the CTC, RTPA, and Rural Counties Task Force meetings, participation in guideline development, and strong liaison
to partner organizations on programming requirements for both state and federal programming. Federal programming activities will include continued implementation of new SAFETEA-LU requirements, participation with the California Federal Programming Group (CFPG), and liaison with the FHWA and FTA. SACOG will also continue implementation, improvements, and maintenance of its SACTrak database, with emphasis on linkage to federal funding databases to enhance SACOG’S MPO and Designated Recipient role and the associated reporting and financial management capabilities.

Tasks and End Products:

a. Participation and liaison with the Federal Highway Administration and the Federal Transit Administration on federal programming (Ongoing)
b. Continued improvements to the SACTrak database (Ongoing)
c. Ongoing participation and liaison with Caltrans and the California Transportation Commission on state transportation funding programs (Ongoing)
d. Annual listing of projects with federal funding obligated in FFY 2006 (September 2007)
e. Regular formal MTIP amendments to include financial plan worksheets and overview of revenue sources (Quarterly)
f. Administrative MTIP amendments (As needed)
g. Approved STIP allocation requests (As needed)
h. Material for meetings and presentations to the SACOG Board, member jurisdictions, transit operators and county transportation advisory agencies on federal and state funding and programming requirements (As needed)
i. 2008 Regional Transportation Improvement Program (RTIP) (December 2007)

3. REGIONAL TRANSPORTATION MONITORING

This project involves assembly of observed transportation data collected by others, and the coding and integration of that data to make it useful for various other SACOG projects. No new direct transportation data collection projects are anticipated in this fiscal year. Key observed transportation data are: vehicle volumes on roadways (traffic counts); transit passenger boardings and alightings; ongoing Census-related surveys (e.g., American Community Survey); and special surveys conducted by other agencies (e.g., employee surveys by TMA’s, passenger surveys at airports, etc.) and research institutions.

Other SACOG projects for which observed transportation data are provided are: development, calibration, and validation of regional travel forecasting models; public information requests; and support for planning projects and activities.

One important carry-over task from FY 2006-07 will be a detailed analysis of the recently-completed On Board Transit Survey. A simple tabulation of descriptive statistics was prepared by the consultant for that survey. However, a more detailed analysis will be completed by staff to extract data for use in validation of the mode choice and transit assignment functions of the travel forecasting models. This work will be critical to advancement of key transit projects such as New Starts applications.
4. **MTP IMPLEMENTATION**  

*Project #08-004-04*  

(State and Federal Requirements)  

Initial MTP 2035 implementation efforts will focus on strategies to fund early year plan priorities. Additional efforts will include corollary research and studies to integrate the MTP 2035 priorities into detailed SAFETEA-LU compliant actions. All implementation efforts will extend the MTP 2035’s comprehensive approach to education and public outreach and involve SACOG’s advisory committees in every step.

Tasks and **End Products:**

- **Technical memorandum on on-board transit survey analysis (January 2008)**
- **Progress report on transportation monitoring activities (June 2008)**

4. **MTP IMPLEMENTATION**

*Project #08-004-04*  

(State and Federal Requirements)  

Initial MTP 2035 implementation efforts will focus on strategies to fund early year plan priorities. Additional efforts will include corollary research and studies to integrate the MTP 2035 priorities into detailed SAFETEA-LU compliant actions. All implementation efforts will extend the MTP 2035’s comprehensive approach to education and public outreach and involve SACOG’s advisory committees in every step.

Tasks and **End Products:**

- **Extend the equity analysis completed for the MTP 2035 towards inclusive implementation strategy efforts that actively target minority, low-income, seniors, disabled and other socio-economic groups, who have historically been left out of the transportation planning process, but are directly affected by the plan’s transportation investments (ongoing through June 2008)**
- **Develop funding and implementation strategies for early transit expansion projects identified in the MTP 2035 that provide regional benefit (October 2007)**
- **Update Regional Funding programs, including the current Air Quality, Community Design, Bicycle/Pedestrian and Transportation Demand Management programs to reflect MTP 2035 funding levels and SAFETEA-LU compliance (November 2007)**
- **Develop screening and selection criteria for regional funding priorities in support of MTP 2035 priorities (November 2007)**
- **Apply MTP 2035 recommendations and funding levels for highway safety and operational improvements towards a work plan to complete more detailed SAFETEA-LU research and analysis efforts (February 2008)**
- **Evaluate SACOG’s Congestion Management System (CMS) process and identify monitoring efforts that fulfill MTP 2035 recommendations and conform to SAFETEA-LU guidance (March 2008)**
- **Adopt MTP 2035 on a 4-year cycle (September 2007)**
- **Finish a Complete Streets study that focuses on regional design standards to better integrate bicycles and transit into new and existing roadway design (April 2008)**

5. **PASSENGER RAIL IMPROVEMENTS**

*Project #08-004-05*  

(State and Federal Requirements)  

SACOG will continue to participate in planning, programming, and operations activities of the Capitol Corridor Joint Powers Authority (CCJPA) through its membership on the Staff Coordinating Group (SCG). The main focus of this participation will be to identify funds and resolve issues related to supporting the current sixteen weekday and eleven weekend round trips and to improve travel times and reliability. In this regard, obtaining additional locomotives and coaches and performing needed track upgrades are the highest priority items. In addition, SACOG will monitor the work of the California High-Speed Rail Authority and provide input to the Authority as it proceeds with its plans for implementing a high-speed rail system between northern and southern California. SACOG staff will continue to actively participate in the planning activities connected with development of the downtown Sacramento Intermodal Project. The agency will also monitor and participate in the efforts to implement regional rail (i.e., commuter) service between Auburn and Oakland. SACOG will also engage in San Joaquin Valley rail committee meetings, as appropriate, to
coordinate rail activities in the Central Valley. Finally, SACOG responds to various passenger rail proposals, which are reviewed for potential connectivity to the SACOG region.

Tasks and **End Products:**

a. Coordination of Capitol Corridor Service with Regional Commuter Rail Proposals (Ongoing)  

b. **Status Report on Passenger Rail Development in the SACOG Region (June 2008)**

6. **SECAT Program**  

*Project #08-004-06*  

(State Requirement)  

The SECAT funding through TCRP will be exhausted in the spring 2007. Consequently, $4,000,000 of CMAQ funds have been programmed to SACOG for the continued SECAT program. SACOG will work with the Sacramento Metropolitan Air Quality Management District to award funding to regional truck operators and administer the program.

Tasks and **End Products:**

a. Review and authorization of SECAT recipient contracts (Ongoing)  
b. Accounting and related activities for the CMAQ funds and contract awards (Ongoing)

7. **Universal Transit Fare Card Implementation Study**  

*Project #08-004-07*  

(State and Federal Requirements)  

This project is the implementation, procurement, and testing of a regional universal transit fare card system. The first phase will include an implementation study that will establish important decision points and timetables for implementing smart card technology throughout the greater Sacramento metropolitan region. A universal transit fare card is expected to simplify transit system operations, improve system connectivity, and improve the attractiveness of transit to new patrons. The implementation study will develop an operations and systems requirements plan, a procurement schedule, develop technical specifications, and refine the cost model. A full system procurement, integration, and testing cycle will ensue in a manner guided by the implementation study and the project Technical Advisory Committee. Included in this second phase are establishing the regional financial and management clearinghouse, establishing the regional maintenance and supply systems, and implementing smart card technology on various transit properties.

Tasks and **End Products:**

a. Convene TAC, RFP preparation, RFP release, evaluate proposals, select consultant and award contract; **RFP and/or Contract** (July 2007 – August 2007)  
b. Project management and TAC support; **Quarterly Reports** (July 2007 – June 2009)  
d. Implementation Plan; **Report** (November 2007)  
e. Cost Model & Funding Plan; **Report** (January 2008)  
f. Technical Specifications; **Report** (February 2008)  
g. Contract Documents & Procurement Schedule; **Report** (February 2008)  
h. Implementation Study Final Report; **Report** (March 2008)  
i. Publish RFP’s for System Procurement & other professional services; Secure Performance Bond; **RFP(s), Performance Bond** (April 2008 – May 2008)  
j. Award contracts for system procurement & other professional services (June 2008)  
k. Establish Regional Financial and Management Clearinghouse (July 2008 – June 2009)  
l. Procurement of Fare Card technology (July 2008 – December 2008)

n. System Installation, Integration, & Testing (January 2009 – June 2009)

p. Project Status and Assessment; Report (June 2008)

q. System Installation, Integration, & Testing (January 2009 – June 2009)

r. Project Status and Assessment; Report (June 2008)

8. **Paratransit, Inc. Monitoring and Evaluation**  
   (Board Policy - Local Agreement)
   During FY 2007-08, SACOG will continue to monitor and evaluate the performance of Paratransit, Inc. and follow-up on the recommendations contained in the performance audit. The focus will be on initiating work on the development of a Short-Range Transit Plan for Paratransit, Inc.

Tasks and **End Products:**

a. Work Paper on Short-Range Transit Plan (November 2007)

b. Paratransit, Inc. Short-Range Transit Plan (June 2008)

9. **Transit Technical Assistance and Programming**  
   (State and Federal Requirements)
   SACOG provides general technical and analytical support for region’s transit operators, as broadly directed by the Transit Coordinating Committee (TCC). Activities may include data analysis, digital mapping, survey work, research, and interagency consultations. Tasks already identified by the TCC and staff for FY 2007-08 include support for building a criteria based fund programming process, clean-up of the on-board transit survey database, custom analyses of survey data, and other now unanticipated needs.

   SACOG will continue to implement and execute its role as the designated recipient for the Davis and Yuba City Urbanized areas and as the designated recipient for FTA 5316 Jobs Access Reverse Commute and 5317 New Freedom Program funds for the Sacramento Urbanized area.

   Under this task, Transit Team staff will continue to conduct the programming activities necessary to insure the region’s transit operators projects are properly programmed in the SACOG MTIP and MTP so that the operators can file the grant applications necessary to operate, maintain and carry out the capital programs of their systems.

   SACOG’s TCC will continue to serve as the FTA fund programming committee associated with the SACOG/Transit Operator MOUs and as will be prepare the recommended project lists for SACOG Board action in the MTIP and RTIP programming process. Through the TCC, SACOG will continue to improve the integration of financial planning and the development and integration of short range transit planning with the region’s long range transportation plan. TCC will continue to improve its programming process through the continued refinement of the project selection process and the timely delivery of projects.

   In fiscal year 2006-07, the Transit Team provided coordination and technical assistance to the Downtown/Riverfront Streetcar feasibility studies as part of an ad hoc consortium of the cities of West Sacramento and Sacramento, and the principal transit agencies – the Yolo County Transportation District and the Sacramento Regional Transit District. The agencies have formed a Policy Steering Committee and a Technical Advisory Committee to guide the project. Caltrans and
SACOG participate as ex-officio members. Continued coordination and technical assistance will continue in fiscal year 2007-08 as the project moves from a feasibility study to preliminary engineering and environmental review.

Tasks and *End Products*:

a. Annual report documenting the range and extent of technical services, and recommending tasks for the next fiscal year.

b. *Annual FTA fund programming process (5307, 5309, 5310, 5316, and 5317)* (January 2008)

c. *Draft selection criteria and process guidelines for the annual FTA fund programming process (5307, 5309, 5310, 5316, and 5317)* (September 2007)

d. *Revised and validated transit survey database (February 2008)*

e. *Custom survey analyses (July 2007 – June 2008)*

10. **ENVIRONMENTAL PLANNING AND REVIEW**

    *Project #08-004-10*

(State and Federal Requirements)

As a continuing follow-up to the preparation of a program-level environmental document for MTP 2035, SACOG will review and comment on subsequent project-level environmental documents for regionally significant projects. Since it is anticipated that the MTP EIR will be used by project proponents in tiering the project documents, SACOG staff will review the project environmental documents for consistency with the MTP purpose and need, and with the MTP EIR’s program level analysis. An additional effort will include the development of SACOG thresholds of significance that reflect the underlying principles of the MTP, for use in subsequent SACOG environmental documents. These thresholds will be used in the analyses of environmental resource areas for future CEQA documents that are prepared by SACOG.

Tasks and *End Products*:

a. *Prepare appropriate CEQA Thresholds of Significance for use in SACOG environmental documents (January 2007)*

b. Continue review of environmental documents prepared for regionally significant projects, and *submit comments during review periods (Ongoing)*
**Element 08-005: Land Use and Housing Planning**

**Objective:** To promote meaningful public discussions and provide planning, analysis and other technical support to housing and land use efforts in the region.

**Discussion:** This element will continue the updating of current and alternative future land use patterns and their impacts on the transportation system; provide the technical monitoring data for analysis critical to that planning; and complete the housing allocation plan for the region. Also included is the continuation of the work related to the Airport Land Use Commission and new Airport Land Use Compatibility Plans for three airports. The Community Design program, issues related to natural resources protection and planning, and flood control strategies have been called out as separate projects because of their importance.

**Projects:**

1. **Sacramento Region Blueprint Implementation**
   
   SACOG staff will continue to update the Blueprint regional land use database with the most recent land use plans and zoning codes for each jurisdiction. The 2035 and 2050 land use data will be updated to a new parcel file. SACOG staff will develop a Blueprint User Manual, which will be a companion piece to an I-PLACE’S User Manual. SACOG will coordinate with the other area JPAs and transit districts that frequently comment on development proposals. SACOG will organize one or two half day weekend seminars for planning commissioners and elected officials. A form-based code workbook will be prepared for local governments, the first of several tools in a *Best Planning and Development Practices Resource Book*.

   Three stages of work are currently conceived for the model form-based code workbook. Stage 1, conducted during FY 2005-06, was the scoping phase. A consultant team met with several jurisdictions within the region to understand the realities of implementing smart growth and identifying ways that form-based codes could remove obstacles. This stage resulted in a specific scope of work for the next two stages. Stage 2 will provide for educational workshops on form-based codes and seek wider levels of feedback from throughout the region. Stage 3 will develop model form-based codes for three or four prototype communities in the region. The result of this work will be a workbook that local governments may use as a template for further location specific form-based code development.

   SACOG will also initiate a Blueprint Implementation Project targeted at identifying effective methods of developing sustainable rural economics that are consistent with Blueprint principles. This will include examining methods for improving the economic viability of non-urban lands (e.g., farmland, grazing lands, etc.) as well as appropriate opportunities for development in rural areas (e.g., jobs growth to promote with the understanding that balanced development helps increase economic viability of non-urban lands). This project may lead to a new model in the I-PLACE’S software for the rural issues. We will start by conducting project scoping activities, identifying partners (e.g., higher education, state and federal agencies, local governments, and other stakeholders), and determining budget and funding options. We hope to link this to the Greenprint project and to proceed quickly enough to come to the Board with an OWP amendment in mid-year to begin project implementation.
Tasks and **End Products:**

a. Updated parcel-level land use database (Ongoing)

b. Planners Committee seminars (Bimonthly, every four months)

c. **Form-Based Code Workbook (December 2007)**

d. **Blueprint User Manual (June 2008)**

e. **Scoping Report and recommendations for a sustainable rural economics project (December 2007)**

2. **REGIONAL LAND USE MONITORING**

   **Project #08-005-02**

   (State and Federal Requirements)

   One of the outcomes of the Blueprint project was to develop a monitoring system that is at a much finer level of spatial detail, in many cases at the parcel level. In order to support this program, improved data management coordination has been established with our members and partners. Goals and standards are developed to promote the local creation and maintenance of information to support both site specific and regional analysis programs. Information management systems are being developed for transportation, land use, demographic, and environmental data.

   This project maintains up-to-date inventories of available data on growth and travel in the region. In addition for use in SACOG projects, our planning partners, the public, and various researchers use these data on an ongoing basis. A number of ongoing monitoring programs are included in this project, and each year several are highlighted for special attention and included as separate projects. The ongoing monitoring programs included in this project include employment inventories; census data distribution, population and housing inventories; parcel data maintenance; land development economic data; (including the Performance Monitoring System for the six-county region); and school enrollment.

   Tasks and **End Products:**

   a. Information and research for agencies and the public (Ongoing)

3. **REGIONAL PLANNING FOR REGIONAL HOUSING NEEDS**

   **Project #08-005-03**

   (State Requirement)

   State housing element law requires each council of governments to prepare a Regional Housing Needs Plan (RHNP) for all cities and counties within its jurisdiction. The RHNP provides each city and county with a measure of its share of the region's projected housing need by household income group over the five-year period of each jurisdiction's updated housing element. In FY 2000-01, SACOG prepared the RHNP for El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba Counties; the next update began in February 2006, and will be adopted by the Board in late 2007. The emphasis in FY 2007-08 will be on working with stakeholders to complete the methodology, draft, and final RHNP work plan for the next update.

   Tasks and **End Products:**

   a. **Final Regional Housing Needs Plan Report (December 2007)**
4. **Airport Land Use Commission**  
*Project #08-005-04*  
(Board Policy – Local Agreement)  
SACOG is the designated ALUC for Sacramento, Sutter, Yolo, and Yuba Counties and is responsible for developing and maintaining Airport Land Use Compatibility Plans (ALUCP) for the areas around each airport and working with cities and counties to ensure consistency between the ALUCPs and local land-use decisions. The McClellan ALUCP update will be presented to the Board for review in 2007. Staff will continue to review development proposals for consistency with adopted ALUPs and provide consistency determinations for member cities and counties. ALUC planning boundary maps will also be updated using GIS tools.

**Tasks and End Products:**
- Consistency reviews of development proposals (Ongoing)
- Up-to-date ALUC planning boundary maps for individual airports (As appropriate)
- **ALUCP for McClellan Field (December 2007)**

5. **Yuba County Airports ALUCP Updates**  
*Project #08-005-05*  
(Local Agreement)  
SACOG will initiate and develop the Airport Land Use Compatibility Plan updates for Beale Air Force Base, Yuba County Airport, and Brownsville Airport. The updated plans are intended to adjust for current airport operations and plans and adjacent land uses. The date for potential review by the SACOG Board will depend on CEQA requirements, the degree of public involvement needed, and the affected local governments’ preparedness.

**Tasks and End Products:**
- Compile and develop information and documentation materials essential for the ALUCP, including noise contour maps, safety zones, and land use compatibility matrices (March 2008)
- **ALUCP for Beale Air Force Base (June 2008)**
- **ALUCP for Brownsville Airport (June 2008)**
- **ALUCP for Yuba County Airport (June 2008)**

6. **Community Design Program**  
*Project #08-005-06*  
(Local Agreement)  
SACOG will continue this program by monitoring and assisting with the approximately 40 grants distributed in the first two rounds of funding in prior years, and by releasing a third round of funding. The third round of funding will provide assistance to jurisdictions that have Blueprint-compatible projects that are eligible for using federal transportation funding. An increased emphasis will be placed on grant recipients to ensure that they can deliver the project in accordance with federal funding requirements.

**Tasks and End Products:**
- Process for requesting applications, evaluating them, and forwarding a recommended list of projects to the Board (September 2007)
- **Contracts with agencies awarded grants (January – March 2008)**
7. **NATURAL RESOURCES PROTECTION PLANNING**  
*Project #08-005-07*  
(Board Policy)

SACOG staff, in consultation with the Strategic Planning Committee, has been considering an open space visioning project that would function much like Blueprint does for urban areas. Currently, the concept is being called “Greenprint” and would encompass components of the undeveloped landscape including: habitat, agriculture, and recreation lands. Staff has been working with Valley Vision on their effort to build an inventory of existing protected lands, which will form a basis for future open space planning work. The project would not only help streamline the NEPA process for transportation projects by establishing a framework for more detailed project-level analysis, but also would help guide the implementation of Blueprint by distinguishing critical resources from those that may be considered for some level of future urbanization.

Tasks and **End Products:**

a. Prepare reports for the Strategic Planning Committee and Board of Directors (Ongoing)
b. Support Valley Vision’s ongoing open space initiative (Ongoing)
c. Develop the a Greenprint framework per the direction of the Board of Directors (Ongoing)
d. Develop data and other technical resources to support a Greenprint effort (Ongoing)
e. Work with federal, state, tribal governments, and local resource staff (Ongoing)
f. Continue review of open space and GIS layers for open space and Habitat Conservation Plans (HCPs) (Ongoing)

8. **I-PLACE’S DEVELOPMENT**  
*Project #08-005-08*  
(Board Policy)

SACOG staff will continue developing the I-PLACE’S software through a service contract with the software’s administrator. Continued development of I-PLACE’S this fiscal year will include integrating air emissions indicators into the SACMET travel model module, refining the Return-on-Investment Module, and updating the 4Ds travel indicators module. SACOG staff will complete an I-PLACE’S user manual for use by its jurisdictions and partner agencies. Along with this, SACOG staff will continue to offer and provide member agencies training and technical support in I-PLACE’S for their local planning efforts.

Tasks and **End Products:**

a. I-PLACE’S training and support for member agencies (Ongoing)
b. Updated I-PLACE’S online tutorial (Ongoing with module additions/upgrades)
d. **SACMET travel model module enhanced with air emissions indicators (March 2008)**
e. **Updated 4Ds Module (June 2008)**

9. **INTERAGENCY MONITORING DATABASE AND MAPPING SYSTEM**  
*Project #08-005-09*  
(Board Policy – Local Agreement)

This project supports a multi-agency web-mapping and project monitoring service for use by SACOG, the Sacramento Metropolitan Air Quality Management District, the El Dorado County Air Quality Management District, and the Placer County Air Pollution Control District. The database tracks the types of land development projects currently monitored by the three air districts, provides a forum to coordinate project comment letters, archives the recommended mitigation measures, documents the emissions calculated for each project, and allows the projects to be viewed spatially within the region.
10. **FLOOD COORDINATION STRATEGY**  
*Project #08-005-10*  
*(Board Policy)*

SACOG staff will continue to support the Flood Management Committee, which has been crafting recommendations for local jurisdictions to consider when making decisions about land use in flood-prone areas of the region. Staff will continue to track federal and state activity related to flood control and floodplain management and analyze bills and regulatory proposals for the committee. Staff will also work with legislators and their staff, the state Department of Water Resources, and local floodplain managers to build the technical underpinnings for policy recommendations the committee may consider. This work directly affects the implementation of Blueprint and the development of the Metropolitan Transportation Plan.

Tasks and **End Products:**

a. Prepare and conduct committee meetings (Ongoing)

b. Conduct technical analyses (Ongoing)

c. Prepare policy recommendations per the direction of the Flood Management Committee (Ongoing)

d. Work with federal, state and local policy makers and their staff on incorporate the committee’s policy recommendations in bills or regulations (Ongoing)

11. **INFILL PLANNING VISUALIZATION APPLICATION**  
*Project #08-005-11*  
*(Local Agreement)*

This project continues with the implementation of last year’s Computer-Simulation Visual Planning Application. This year, staff will use the tool to assist our member agencies in developing infill and site reuse plans consistent with the Blueprint and MTP 2035.

Tasks and **End Products:**

a. **End of the Year Report on projects that have used the application (June 2008)**

12. **AIR QUALITY EARMARK**  
*Project #08-005-12*  
*(Board Policy)*

A portion of the Air Quality Earmark is to be used by local governments in the form of direct or indirect grant for citizen involvement in Blueprint implementation. The Board of Directors anticipates that these funds will be used to engage the public in how best to implement the Blueprint in their community. Options for this may include providing direct grants to jurisdictions for projects that will provided an enhanced level of public involvement for Blueprint-friendly projects; indirect grants for computer-simulation services provided by SACOG staff and its consultants for specific projects managed by local governments; and educational resources developed by SACOG available to all SACOG jurisdictions, such as an image database, PowerPoint files, instructional DVDs and photo-simulations. The program would establish criteria for awarding the funds and require that local entities receiving funding provide the match.
Tasks and *End Products:*

a. Continue oversight of existing direct and indirectly awarded grants

b. Develop and administrate process for second round of funding

c. *Make available image database, PowerPoint files, Photo-simulations and DVDs to SACOG members (October 2007)*
**ELEMENT 08-006: PUBLIC SERVICES**

**Objective:** To identify those projects designed to provide the public with services to serve their transportation needs.

**Discussion:** This element identifies the continuing outreach and marketing efforts related to Rideshare services provided by both SACOG and the Transportation Management Associations. Also included in this element are two projects for 511 service: the travel advisory services as well as the continuing 511 automated trip planning functionality project. The Multilingual Outreach Program is designed to reach the Limited English Proficiency population with education to better utilize transportation options.

**Projects:**

1. **Rideshare**  
   (Board Policy – Local Agreement)  
   SACOG’s Regional Rideshare Program promotes alternative mode use (carpooling, vanpooling, public transit, bicycling, walking, and telecommuting). SACOG provides region-wide Internet ridematching and alternative mode information through the 511 telephone number and website. Outreach is done primarily through Outreach Partners (transportation management agencies and public agencies that work directly with employers). The emphasis for FY 2007-08 will be on working with the Transportation Demand Management (TDM) Task Force to market alternative modes through the regional Commuter Club. Staff support will be provided to the Task Force and its subcommittees, which will advise SACOG on the TDM program and on other related issues. For FY 2007-08, campaigns are planned throughout the year in addition to ongoing ride matching and TDM information services. Staff will also monitor Memoranda of Understanding with each of the transportation management associations that receive SACOG TDM outreach funds.

   Tasks and **End Products:**
   a. TDM Task Force meetings (Ongoing)
   b. Brochures and incentive items (Ongoing)
   c. Contract for rideshare database services (Ongoing)
   d. Contract for call center services (Ongoing)
   e. **Annual Report on TDM Program to the SACOG Board (September 2007)**

2. **511 Travel Advisory Service**  
   (Board Policy – Local Agreement)  
   Travelers in the Sacramento region and beyond are now able to dial one easy-to-remember telephone number for complete, comprehensive traveler information: 511. 511 provides access to information about all modes of travel: traffic conditions for commuters, bus and light rail information for more than 20 transit agencies, Paratransit services for the elderly and disabled, ridesharing information, and information on commuting by bike in both English and Spanish.

   The Sacramento region, which includes El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba Counties, is the primary area for this service; however, the number also links callers to 511 services in the Bay Area, Nevada, and Oregon, as well as Butte and Glenn counties.
In conjunction with the phone service, the web site www.sacregion511.org helps users plan their daily commute, access transit providers, find a carpool partner, and learn about bicycling as a commute option. With the traffic information on this site, users can check their commute options and know the road before they go. Once behind the wheel, users can call 511 for traffic updates. 511 is a joint project between SACOG, Caltrans, and other partners. The main emphasis during FY 2007-08 will be to upgrade the 511 system to voice activation and to continue to improve the real-time traffic information.

Tasks and End Products:
  a. 511 phone services (Ongoing)
  b. 511 website services (Ongoing)

3. 511 AUTOMATED TRIP PLANNING  Project #08-006-03
   (Board Policy – Local Agreement)
   This project will provide the software, consultant, and staff services necessary to fully implement the automated trip planning system and to operate and maintain the database and information systems necessary to maintain the full functionality of the system. Consultants will be hired to help develop a Transit Data Coordination site, and to help update the transit information on SACOG-511. Staff will gather and verify transit operator data, including but not limited to current routes, bus stops, schedules and fare structures. Staff will maintain technical support for this system in an on-going capacity.

Tasks and End Products:
  a. Project work scope; Scope of Work (September 2007)
  b. Project management and coordination; Quarterly Reports (July 2007 – June 2008)
  c. Ongoing staff support for database development, training, and technical assistance (October 2007 – June 2008)
  d. Purchase and test traveler information software (October 2007 – January 2008)
  e. Transit Data Coordination Site Manual; Manual (March 2008)

4. MULTILINGUAL TRANSIT AND ALTERNATIVE MODES  Project #08-006-04
   PUBLIC INFORMATION AND OUTREACH PROGRAM
   (Board Policy)
   SACOG will continue to promote transit and alternative modes (e.g., carpooling, vanpooling, bicycling, walking) for disadvantaged populations through the multi-lingual and alternative modes public information and outreach program. Leveraging the successful work of the 2006-07 Multilingual Mobility Study, expanded efforts will be undertaken in public education. Public education efforts will include outreach to TMA’s, cultural organizations, public interest groups, and personal mobility training.

Tasks and End Products:
  a. Individual mobility training including those with Limited English Proficiency (LEP) through the methods and network of organizations and interpreters used in the 2006-07 Multilingual Mobility Study. (August – December 2007)
  b. Group mobility training including LEPs. This will include distribution of training materials including a multilingual video to TMAs and other organizations. (August 2007 – April 2008)
  c. Expanded interpretation and translation services for the regional 511 travel information system.
d. Develop informational materials to assist the Limited English Proficient community to better utilize the 511 service  (August 2007 – April 2008)
e. Identify web-based interpretation and translation capabilities to enhance 511 services (September – October 2007)
f. RFP and contractor selection for web-based development  (October – December 2007)
g. Implementation of web-based enhancements  (March – April 2008)
h. Advisory committee of key stakeholders  (September 2007)
i. Project management and quarterly progress reports  (August 2007 – June 2008)
j. Monitor and meet with community-based organizations providing outreach services to ethnic communities (As needed)
k. *Brochure and outreach materials.*  (October 2007)
l. *Telephone interpretation services and e-mail and document translation services for transit agencies and other groups providing services to LEPs through expansion of the pilot program.*  (October 2007 – April 2008)
m. *Project evaluation report.*  (June 2008)
n. *Online tutorial with audio instructions for use of training materials and videos in multiple languages.*  (June 2008)
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Element 08-007: Member and Agency Services

Objective: To provide high quality service and assistance to member agencies and transportation partners.

Discussion: This element includes projects specifically related to assisting SACOG’s members with delivering projects and to ensure those projects enhance the objectives of the MTIP and the regional priorities of MTP 2035. It also will provide assistance, as requested, for the review of local land use planning and general information held in the data center. It is also the element that provides the pass-through grants for those funds that cannot be awarded directly to our partners.

Projects:

1. Project Delivery

   (State Requirement - Board Policy)
   Emphasis for FY 2007-08 will be aligning the programming process with the 2007 Metropolitan Transportation Plan (MTP), timely use of funds, assistance to member jurisdictions in delivering projects, and project readiness. Managing project delivery in the region will ensure that projects in the MTIP reflect the regional priorities established in the MTP. In addition, state legislation has established provisions concerning timely use of funds for projects adopted into the State Transportation Improvement Program (STIP) and for federal funding programmed by the local agencies. SACOG will ensure that project delivery is successful by assisting project sponsors through the project scoping, environmental, design, and right-of-way and construction phases of these projects. Particular emphasis will be placed on large scale projects with the potential to be delayed by environmental issues.

   In cooperation with the project sponsors, SACOG will track projects and ensure that appropriate funding is available to ensure timely completion. Depending on the financial situation after adoption of the state budget, SACOG may work with a delivery plan for summer 2007, as it did in 2004, 2005 and 2006, to ensure maximum use and benefit from federal and state funds. Reports will be made to the Board, regional partners, and the state on the status of projects. Periodic project delivery field visits will be made, and workshops will be developed and presented as needed throughout the region. To assist staff and project sponsors with the tasks of tracking and monitoring project delivery, SACOG has continued to work with a consultant to refine and improve the utility of the SACTrak database. Hosting and maintenance of the database will be provided by the consultant throughout FY 2007-08.

   Tasks and End Products:
   a. Workshops and training sessions (As needed)
   b. Reports on delivery status for RSTP and CMAQ programs (As required)

2. Local Land Use Planning Assistance

   (Local Agreement)
   SACOG staff will, at the request of a jurisdiction, review and comment on major developments and their fit with the Blueprint principles. These developments are in various stages of the development review process. In most cases, SACOG staff examines our modeling data from SACMET and I-
PLACE'S and provides a comment letter summarizing how the idea or site plan compares with the Blueprint. Sometimes this service includes meetings with local government staff and/or representatives from the applicant and/or public testimony at the council/board hearing for the project.

Tasks and **End Products:**

a. Review of development proposals, upon request (Ongoing)
b. Development review letters, upon request (Ongoing)

3. **REGIONAL INFORMATION CENTER**  
   Project #08-007-03  
   (Federal Requirement – Board Policy)

SACOG provides information for public access through three channels: the Information Center staff, the SACOG library, and our electronic media. The library is primarily used by SACOG staff, but outside users may also view materials. Electronic media include SACOG’s website and e-mail. The Information Center receives most of its data requests by telephone and e-mail, but occasionally users visit in person. Available information ranges from current estimates and forecasts of detailed demographics including population and employment, to detailed U.S. Census data on the region’s population. SACOG’s Information Center staff also provide references to sources of information available at other organizations. Much of SACOG’s information is available in both written and electronic format, for the convenience of the person requesting it. SACOG introduced a new regional information center in FY 2005-06, the Regional Gateway, on the SACOG website designed for the sharing of background information, news clips and calendar events related to regional transportation planning, air quality and land use. The information is updated regularly as needed.

Tasks and **End Products.**

a. **Data summaries** (As needed)
b. **Updated website** (As needed)

4. **TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION**  
   Project #08-007-04  
   (State Requirement)

As the Regional Transportation Planning Agency (RTPA) for 4 counties and 15 cities, SACOG provides the review and approval of claims submitted for authorized uses. As part of this process SACOG prepares and releases Findings of Apportionments for Local Transportation Funds and State Transit Assistance funds.

SACOG conducts the annual unmet transit needs process with public hearings throughout the RTPA region regarding transit needs and supports the development of short-range transit plans to assist in defining transit needs. Based on hearing results, SACOG performs analyses of transit needs to determine whether or not they are reasonable to meet using adopted SACOG criteria. Meetings are held with the Sutter, Yuba, Yolo, and Sacramento County Social Service Transportation Advisory Councils to receive input on the staff analysis. Findings and recommendations are then made to the SACOG Board.

SACOG is also responsible for providing necessary fiscal and performance audits of all claimants. Performance Audits of the operators and SACOG were prepared in FY 2006-07; follow-up activities based on the recommendations in the performance audits will be carried out in FY 2007-08.
Tasks and **End Products:**

a. Approved claims and file documentation (As needed)
b. Newspaper notices, fliers and posters (As needed)
c. Minutes of Social Service Transportation Advisory Council Meetings (As needed)
d. Fiscal and compliance audits of all claimants  (January 2008)
e. Minutes of Public Hearings  (June 2008)
f. **LTF Findings of Apportionment for FY 2007-08 (February 2008)**
g. **Allocation of State Transit Assistance Funds for FY 2007-08 (April 2008)**
h. **Unmet Transit Needs Findings for each jurisdiction (June 2008)**
i. **Follow up activities, as necessary, to implement recommendations contained in the Performance Audits conducted in FY 2006-07.**

5. **SACRAMENTO COUNTY TRANSIT TECHNICAL ASSISTANCE**  
*Project #08-007-05*  
(Local Agreement)
The Sacramento County Department of Transportation has requested that SACOG provide transit technical assistance to the County for the management and operation of the transit programs in Southern and Eastern Sacramento County. The services provided under this agreement are at a level above and beyond those normally provided by SACOG in its on-going work with the region’s transit operators. The scope of services include the full range of transit management and administrative service required for the operation of a transit program including grants management, contract and service monitoring, purchase of equipment, development of a RFP for transit operations and management services and other related activities.

The contract is for $85,000 and the term of the agreement runs through January 2009.

Tasks and **End Products:**
To be determined by discussion with and upon direction from Sacramento County based on a menu of services in the technical assistance services agreement.

6. **SUPPORT FOR GEOGRAPHIC INFORMATION COLLABORATIVES**  
*Project #08-007-06*  
(Local Agreement)
SACOG supports the continued development SACOG’s Regional GIS Coordinating Committee and the local government working groups who collaborate on the basic geographic information mapping systems. Over the last five years, these collaborative groups have saved local staff time and dollars while enhancing quality of the information produced. In FY 2007-08, the emphasis with these groups will be to integrate the MTP 2035 with information maintained in each county’s collaborative base mapping projects.

Tasks and **End Products:**

a. **Annual Status Report (June 2008)**
7. **MULTI-Agency PROJECT STUDY REPORTS**

(Local Agreement)

In order to progress transportation projects from planning into implementation, Project Study Reports (PSRs) must be prepared. PSRs define the scope of work, schedule and cost of the project.

There are four projects likely to be in the final MTP 2035 that will connect two jurisdictions. SACOG will assist in the development of these 4 projects by facilitating the PSRs. The four projects are: a) the Broadway bridge between the cities of West Sacramento and Sacramento, b) the 5th Street bridge between the cities of Marysville and Yuba City, c) the North 16th Street connector between the counties of Sacramento and Placer, and d) the Citrus Road busway near Sunrise Blvd. between the City of Rancho Cordova and Sacramento County.

SACOG staff will work with each pair of agencies to designate the lead agency and define the scope of work. SACOG may be the lead agency for one or more of the PSRs and will assist in the determination for the lead agency for actual construction of the projects.

Tasks and **End Products:**

- **Prepare draft and final** PSR for the Broadway bridge project (TBD)
- **Prepare draft and final** PSR for the 5th Street bridge project (TBD)
- **Prepare draft and final** PSR for the North 16th Street connector project (TBD)
- **Prepare draft and final** PSR for the Citrus Road busway project (TBD)

8. **BIKEWAY AND TRANSIT NETWORK STUDY (U.C. DAVIS)**

(Board Policy – Local Agreement)

The U.C. Davis Bikeway and Transit Network Study will evaluate the bicycle facilities and transit network serving the University of California at Davis (U.C. Davis) campus. The study will identify needed improvements to the bicycle paths, lanes and transit network on campus to accommodate future campus growth. The study will use an “Advocacy” planning approach involving the U.C. Davis community, local residents, bicycle and pedestrian advocates, City of Davis staff and U.C. Davis staff. This CalTrans grant will be managed directly by U.C. Davis, with SACOG staff providing grant management services and participating in the advisory committee.

Tasks and **End Products:**

*Prior end date is provided for content only.

- Project Initiation; **Organization and scoping meeting; Meeting Summary (April 2007)**
- Development of Advisory Committee (June 2007)*
- Data Collection; **Technical Memorandum #1 – Summary of Existing Conditions and Focus Group Comments (August 2007)**
- Goals and Policies; **Technical Memorandum #2 – Summary of Goals and Policies (November 2007)**
- Proposed System Development and Public Workshop; **Technical memorandum #3 will describe the map’s development and contain information about the design standards of each bikeway type, and the results of the Public Workshop. (January 2008)**
- Final U.C. Davis Bikeway and Transit Network Study; **10 Copies of the Final U.C. Davis Bikeway and Transit Study (June 2008)**
g. **Conduct Bi-Monthly Study Progress Meetings (2007-2008)**

h. Grant Administration - SACOG will complete various administrative tasks related to this grant application including filing the grant, executing a fund transfer agreement and grant documents, preparing quarterly reports, reviewing and processing invoices for payment, etc. **Quarterly progress reports (2007-2008)**

9. **PROFESSIONAL DEVELOPMENT AND TRANSIT INTERNSHIPS, WOODLAND, YOLO COUNTY**  
   
   (Board Policy – Local Agreement)  
   
   The Yolo County Transportation District (YCTD) will provide multiple internship opportunities for university students in the transit planning field and provide appropriate training and peer exposure for the professional development of the YCTD planning staff. The transit internships will allow students to gain a compressive overview of a small transit agency operation with an emphasis in planning. This should allow the intern to bridge the gap between classroom theory and real world problem resolution. This will also allow the agency to more completely develop and implement planning projects with this additional staffing. The internships will last for one year; the funding is for two consecutive years of internships.

   The professional development training will allow the YCTD planning staff to acquire current information and theory in land use and congestion management planning. The professional development training will include workshops, seminars and conferences concerning geographic information systems in public transit planning, effective community participation in planning decisions, and exploring the land-use connection to the provision of public transit.

   **Tasks and End Products:**
   a. Transit Internship Program for FY 2007-08 starts (July 2007)
   b. Professional Development Program Proposed / **Final Schedule** (July 2007 – **September 2007**)
   c. Internship program continues for next 11 months (August 2007 – June 2008)
   f. Recruitment for FY 2007-08 Transit Internship Program (May – June 2007)
   g. Transit Internship Program for FY 2007-08 starts (July 2007)
   h. Internship program continues for next 11 months (August 2007 – June 2008)
   i. Final Evaluation of program / **Final Report** (April 2008 – **June 2008**)
   j. Grant Administration / **Quarterly Progress Reports** (July 2007 – June 2008)

10. **TRANSIT EMERGENCY TRAINING**  
   (Board Policy – Local Agreement)  
   
   SACOG, the Yolo County Transportation District (YCTD), or one of the transit agencies in the Sacramento region will host a four-day course entitled, “Effectively Managing Transit Emergencies” that will be conducted by staff from the Transportation Safety Institute. The purpose of this course is to provide transit personnel and emergency responders with training that will result in enhanced safety and security of the participating transit systems, and improved coordination between the transit operators and the emergency responders.

   Additional emergency management training will be conducted through a mock emergency exercise involving transit agency staff, emergency response staff, and emergency trainers. This will involve a staged emergency situation designed to train the participants to use their skills to manage an
emergency. It will be planned and coordinated through the Sacramento area transit operators and California and local emergency response staff.

An additional aspect to the Transit Emergency Training is developing materials for a regional Transit Watch program. This program has been developed by the Federal Transit Administration to increase awareness of suspicious behaviors and involve the general public and transit operators to avert incidents.

Tasks and **End Products:**

a. Request NTI schedule the *Effectively Managing Transit Emergencies* course in the Sacramento region (March 2007)
b. Provide a host for the *Effectively Managing Transit Emergencies* course (July 2007)
c. Coordinate planning for a mock transit emergency exercise (August 2007)
d. Schedule and provide registration for the emergency exercise (September – October 2007)
e. Provide course fees for SACOG transit agencies’ staff (September – December 2007)
f. Participate in the *Effectively Managing Transit Emergencies* course (January 2008)
g. Participate in the emergency exercise (February – March 2008)
h. **Prepare findings report for emergency exercise (April 2008)**
i. **Develop and print materials for Transit Watch program (August – October 2007)**
j. Project management and quarterly progress reports (August 2007 – June 2008)

11. **YOLO COUNTY TRANSPORTATION DISTRICT TRANSIT PLANNING**  
_Project #08-007-11_  
(Supports State and Federal Requirements)

This project is funded with FTA 5307 formula funds allocated to Yolo County Transportation District (YCTD) through the Transit Coordinating Committee’s annual programming process. Each year YCTD performs transit planning activities to consider new services and evaluate existing services. YCTD provides several types of transit services including local fixed routes, commuter routes, and demand response. These planning activities are needed to implement the findings and recommendations of the YCTD short range transit plan and the region long range transit plan. In addition to service planning YCTD’s Board of Directors has ask that staff review and update annually the short range transit plan.

Specific planning projects in this FTA 5307 funding include:

1. Planning associated with operating and capital improvements for bus and rail connections.
2. Review and develop a financing plan for Route 42
3. Review fare structure plan and revise if necessary
4. Preparing a triennial update of the Title VI Plan
5. Planning associated with integration of ITS projects
6. Complete the required National Transit Database (NTD) rider survey for passenger mile data
7. Continue passenger survey on the fixed route service

Tasks and **End Products:**

a. **Report to YCTD Board** recommending route, schedule, equipment improvements (Fall 2008)
b. **Report to YCTD Board** recommending a finance plan for Route 42 (Early spring 2008)
c. **Report to YCTD Board** recommending fare policy and structure (Summer 2008)
d. **Title VI Plan Update** to FTA (August 2007)
c. **ITS Integration Plan** for AVL, web-based pass sales, computer assisted trip planning and related ITS activities (Summer 2008)

f. Annual **NTD Report** to FTA and SACOG (October 2007)

g. Annual **State Controller’s Report** to California State Controller & SACOG (October 2007)

h. **Report to YCTD Board** of findings of the passenger survey results (March 2008)

i. Project management and **Quarterly Reports** and **Funding Requests** (July – June 2008)

j. **Report to YCTD Board** on update of short range transit plan (Spring 2008)

12. **ASUCD UNITRANS – CNG FUELING FACILITY STUDY**

   Project #08-007-12

   Unitrans completed its compressed natural gas fueling facility in 1996. This important facility provides primary fueling for Unitrans’ fleet of almost 40 buses, as well as secondary/back-up fueling for Yolobus, Davis Community Transit and UC Davis Fleet Services. A difficulty with the current facility is that it uses two of the only three Pignone Nuovo natural gas compressors in North America, and parts are becoming difficult to obtain. In fact, Unitrans maintenance staff has had to custom manufacture normal-wear parts, as well as major components, for these two compressors in order to keep the fueling facility on-line. As such, Unitrans is seeking professional advice from a natural gas fueling facility expert on methods to ensure continued long-term CNG capacity for Unitrans and its partners. Unitrans will use a combination of FTA 5307 funds ($16,000) apportioned to the Davis Urbanized Area and local funds ($4,000) to complete the study.

   Tasks and **End Products:**
   a. Project Initiation & Scoping Meeting – August 2007
   b. Publish RFP & Award Contract – September 2007 through November 2007
   d. **Publish Recommendations Report** – May 2008

13. **ASUCD UNITRANS – MEMORIAL UNION PASSENGER TERMINAL**

   **MASTER PLAN**

   Project #08-007-13

   Unitrans operates high-intensity fixed route services on the UC Davis campus and throughout the City of Davis. Service operates out of two primary passenger terminals on the UCD campus – the Silo terminal (currently in the design phase of a major expansion/consolidation) and the Memorial Union. The latter terminal was implemented in essentially its current configuration in the 1970s, although it was designed to accommodate fewer buses, smaller buses and far fewer passengers. As such, a long-term vision for this facility and its connection with other modes (pedestrian, bicycling, auto and other transit agency buses) needs to be formally developed. Unitrans will use a combination of FTA 5307 funds ($24,000) apportioned to the Davis Urbanized Area and local funds ($6,000) to complete the study.

   Tasks and **End Products:**
   a. Project Initiation & Scoping Meeting – August 2007
   b. Publish RFP & Award Contract – September 2007 through November 2007
   d. **Publish Recommendations Report** – June 2008
14. CITY OF DAVIS INTERMODAL PARKING FACILITY MASTER PLAN

The City of Davis has a vibrant downtown, within close proximity of the UC Davis campus. Travelers within the area, as well as those that travel to and from the area, are blessed with a relatively wide range of travel modes, including high-intensity Unitrans fixed route bus service, Amtrak trains, intercity and regional bus (Amtrak Thruway, Yolobus, Fairfield-Suisun Transit), extensive bicycling facilities and use, regional and local paratransit services, and a high degree of pedestrian travel. However, the interaction of these modes, capacity constraints and access are often in conflict as the City and campus continue to expand. This study will address these conflicts, and will attempt to ascertain the need for a long-term parking facility in the downtown area. Specifically, the study will detail the parking shortcoming in the downtown area, develop and review a list of potential parking facility sites, review the potential environmental impacts at each site, choose a locally-preferred site, and determine the funding that would be available from the various stakeholders (transit operators, redevelopment agency, City, etc.). The City of Davis will use a combination of FTA 5307 funds ($200,000) apportioned to the Davis Urbanized Area and local funds ($50,000) to complete the study.

Tasks and End Products:

- a. Project Initiation & Scoping Meeting – August 2007
- b. Publish RFP & Award Contract – September 2007 through December 2007

15. UNITRANS – COMMUNITY CONNECTIONS – A BUSINESS CASE

This “Business Case” will determine the feasibility and actual need for three community proposed shuttles and evaluate their potential to maximize transit use and minimize traffic and parking congestion in downtown Davis and surrounding area. The study will evaluate using shuttle services to stimulate economic growth in the downtown Davis enterprise zone and will integrate with the recently adopted Davis Downtown Business Association’s work plan.

Unitrans is the grant applicant and will be the lead agency for the study. SACOG, as planning agency, will process the funding and reporting for this transit technical FTA 5305 grant.

Tasks and End Products:

- a. Prepare a pass through funding agreement. (April 2006)
- b. Review previous shuttle projects and compile finding of success factors. (July 2007)
- c. Develop research design and identify potential riders to survey. (August 2007)
- d. Prepare survey instruments and procedures to collect data. (August – September 2007)
- e. Administer surveys to collect data from potential riders. (September – October 2007)
- f. Conduct timing studies and summarize findings for trip scenarios. (September – October 2007)
- g. Prepare a cost to benefit ratio for transit shuttle scenarios based on economic benefits and advancement of community goals. (October – November 2007)
- h. Sponsor a community forum to discuss opportunities. (November 2007)
- i. Prepare a draft report for public input and peer review. (December 2007 – January 2008)
j. Prepare **recommendations and action plan.** (January – February 2008)
k. Prepare **project evaluation report.** (April 2008)

16. **I-PLACE’S VISUAL COMPUTER-SIMULATION MODEL AND APPLICATION**

Computer-simulation technology has recently become a cost effective solution for 1,111 square miles of our region where new high-resolution aerial imagery was collected in April 2006. This project will build a computer-simulation model for 56 square miles of high-priority urban areas applied for under the Civic Engagement Grant Program and our other high-priority visualization areas around redevelopment corridors and all light rail stations. The model will be used in software application that allows 105 new computer-simulated building types to replace existing structures or fill vacant lots within the modeled area. As funding becomes available new simulation areas can be added to this application, eventually building an urban visualization tool for the urbanized portion of the SACOG Region.

**Tasks and End Products:**

- **a. Computer Software 3-D Model with 105 building prototypes (December 2007)**
- **b. Software Application Manual (December 2007)**

17. **YUBA-SUTTER TRANSIT AUTHORITY SHORT-RANGE TRANSIT PLAN**

(Supports State and Federal Requirements - Discretionary Funding)

SACOG will oversee a consultant in preparing a plan that will guide the growth of Yuba-Sutter Transit services over the next five to ten years. The work will involve an in-depth evaluation of the transit system currently in place and will identify the best manner in which transit resources can be deployed to meet the public’s needs.

**Tasks and End Products:**

- **a. Prepare Request for Proposal (RFP), release RFP, evaluate proposals, select consultant, and award contract (September 2007)**
- **b. Request for Proposal (RFP) (September 2007)**
- **c. Introduction and background including an Executive Summary of the plan with a list of recommendations (November 2007)**
- **d. Description of existing system Peer Group Comparisons of Yuba-Sutter Transit Authority and a group of similar transit operators providing service in similar communities (November 2007)**
- **e. Analyze the one-day boarding and alighting count that Yuba-Sutter Transit conducts twice a year on all weekday and Saturday fixed route schedules (December 2007)**
- **f. Analyze system performance (December 2007)**
- **g. Develop system goals and objectives (December 2007)**
- **h. Analyze transit demand (December 2007)**
- **i. Development of the Short Range Transit Plan. In addition to the development of a more traditional and detailed five year Short Range Transit Plan, the plan should also include secondary recommendations for a ten year horizon (January 2008)**
- **j. Review the implementation status and effectiveness of previous SRTP recommendations (January 2008)**
- **k. Develop service alternatives (January 2008)**
l. Review the current organizational structure comparing staff size and scope of agency services and responsibilities to other similar organizations and make recommendations. (January 2008)  

n. Financial Analysis (January/February 2008)  
o. Feasibility Analysis and Recommendations (January/February 2008)  
p. Prepare and present the draft SRTP to the Yuba-Sutter Transit Board of Directors for comment and direction (February 2008); Draft Yuba-Sutter Transit SRTP (February 2008); Final Yuba-Sutter Transit SRTP (March 2008)

18. EMERGENCY PREPAREDNESS, BUSINESS CONTINUITY, AND TRAVEL OPTIONS STUDY

(Board Policy)  
This project is funded with Caltrans Planning Grant funds to conduct a study of the best practices and procedures in TDM that allow business continuity during an emergency situation, including telework and travel options other than driving alone. This is a one-time grant for FY 2007-08.

Tasks and End Products:

a. Project Steering Committee recruitment (September 2008 – October 2008)

b. TDM best practices and procedures for emergency preparedness and business continuity (October 2007 – June 2008)

c. Coordinate efforts with other emergency preparedness planning efforts conducted by local cities, counties, and transit operators, participating as the TDM stakeholder in those processes (October 2007 – June 2008)

d. Implement recommendations from the best practices study for enhancing SACOG's Rideshare program (April – June 2008)

e. Steering Committee meetings (October 2007 – June 2008)

f. Quarterly reports to Caltrans (October 2007 – June 2008)

g. Release RFP (November 2007)

h. Select Consultant (December 2007)

i. Begin Consultant work (January 2008)

j. Best practices/procedures report (March 2008)

k. Coordination report (April 2008)

l. Draft plan (May 2008)

m. Final plan (June 2008)

19. YOLO COUNTY TRANSPORTATION DISTRICT APTA LEADERSHIP DEVELOPMENT PROGRAM

(Board Policy)  
Under the Transit Professional Development category, this project will provide funding to allow the Yolo County Transportation District to participate in the Leadership APTA (American Public Transit Association) program. Leadership APTA is a highly respected transit industry professional development program whose goals are to identify, develop, and support the next generation of transit industry leaders and future leaders of APTA. Selected individuals participate in a yearlong program that includes a combination of specialized workshops, class leadership projects, teleconferences, online events, and APTA conferences that address the challenges, demands, and key topics of the transit industry. Class members have first-hand opportunities to hear from key transportation industry leaders, legislative officials, labor leadership, and communications, diversity,
media and leadership experts. Participants have many opportunities for small-group dialogues with
general managers, policy makers, business CEOs, operations and technical managers, as well as
representatives from Congress, the Federal Transit Administration, regulatory agencies, labor
leadership, and state and local entity representatives.

Through these efforts, the Yolo County Transportation District APTA Leadership Development
will accomplish the following tasks and end products:

Tasks and End Products:
a. Training in the following FTA Planning Emphasis areas: Incorporation of safety and security
   in transportation planning; coordination of non-emergency human service transportation; and,
   planning for transit systems management and operations to increase ridership (Ongoing)
b. Attendance and participation in the 2008 APTA Bus/Paratransit Conference (March 2008)
c. Participation in the December, March and July APTA Leadership Development Program
   Workshops (December 2007-July 2008)
d. Presentation of research paper at the 2008 APTA Annual Meeting (October 2008)

20. UNITRANS ITS NEEDS ANALYSIS/PROJECT DEVELOPMENT

This discretionary grant application falls under the Transit Technical Planning Assistance program
of the FTA Section 5305 Transit Technical Planning Assistance. The proposed project is to provide
technical assistance to assess the needs and establish priorities for an ITS system to track bus arrival
times (for both improved dispatching and passenger information), and to provide technical
assistance during implementation. Unitrans carries 20,000 daily passengers on 15 bus lines, and its
recent SRTP identified on-time performance as the most critical need. As the technology for GPS
and communication systems continue to evolve quickly, Phase I ($40,000 total project cost) will
provide professional expertise to assist Unitrans develop an RFP, establish a procurement plan, and
estimate costs for future programming of funds, while assuring consistency with other regional ITS
efforts. Phase II ($35,000 total project cost) would provide technical assistance to implement an ITS
system.

Tasks/End Products
a. Roles/responsibilities memo and roster of Study Steering Committee members (December
   2007)
b. RFP for professional services (January 2008)
c. Contract for professional services (February 2008)
d. Key documentation list and provision of current planning documents to consultant
   (February 2008)
e. Working Paper #1 Assessment of current communication system and ITS
capabilities (June 2008)
f. Memo from Unitrans staff to consultant re: comments from Study Steering Committee
   (June 2008)
h. Draft Plan - recommendations on integrated ITS program (October 2008)
i. Memo from Unitrans staff to consultant re: comments from Study Steering Committee
   (October 2008)
j. Final Plan Recommendations on integrated ITS program (December 2008)
k. RFP for ITS implementation (January 2009)
l. Contract for consultant services for ITS implementation (TBD)
21. **Elk Grove-Rancho Cordova-El Dorado County Connector**  

These funds will be passed through to the Elk Grove-Rancho Cordova-El Dorado County Connector Joint Powers Authority. As such there are no tasks or end products SACOG will produce related to this project.
**INDIRECT COSTS**
**Fiscal Year 2007-08**

Total Direct Salaries and Benefits from OWP $5,247,057

Total Indirect Expenditures $2,730,156
Carry Forward (+/-) from FY 05-06 $304,450
Adjusted Indirect Total Costs $3,034,606

**INDIRECT RATE - FY 2006-07**

57.83%

**EXPENDITURES:**

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**TOTAL FOR FY 2006-07** $2,734,156
**INDIRECT PROJECTS**

**Objective:** To provide management and administrative support of the agency’s advisory role to local government on matters of interjurisdictional concern, its comprehensive planning program in transportation, and its mandates in airport land use planning, housing, air quality and water quality.

**Discussion:** To provide management support of SACOG’s transportation project funding and delivery efforts and its comprehensive transportation planning programs, the public information, technical services, various special projects, and local technical assistance.

**Projects:**

1. **INFORMATION SYSTEMS**  
   (State and Federal Requirements)  
   Information Systems staff maintains and develops SACOG's computing and networking environment; provides programming and database application support; and prepares an annual Information Technology Plan to guide improvements to the environment.

    Tasks and **End Products:**  
    a. An effective and well maintained computing and information systems environment (Ongoing)

2. **FINANCE/ACCOUNTING/AUDITING**  
   Staff performs a number of tasks, including the financial monitoring of grant awards, preparation of the annual operating and OWP budget, obtaining approval of the Cost Allocation Plan, preparation of various external and internal financial reports, and ongoing accounting and record-keeping duties. In addition, staff prepares and obtains approval of numerous third-party contracts to implement various components of the work program; arranges for the required annual financial and TDA audits and ensures their completion in a timely manner; maintains compliance with internal control structure and procedures for administering grants, ensuring that there are no violation of laws and regulations; provides risk management services; administers the purchasing policy; administers pass-through funds; provides cash and debt management administration; and provides support to SACOG staff and the Government Relations & Public Affairs Committee.

    Tasks and **End Products:**  
    a. Various grant applications for funding (Pursuant to grant deadlines)  
    b. Various monthly/quarterly external/internal financial reports (Monthly/quarterly)  
    c. Agreements with funding agencies to secure funding (Ongoing)  
    d. Obtain and maintain adequate insurance policies to provide necessary coverage for office facilities and equipment (Ongoing)  
    e. **Annual financial transactions report to the State Controller (August 2007)**  
    f. **Annual financial audit of SACOG for fiscal year 2006-07 (December 2007)**  
    g. **Annual Operating Budget for FY 2008-09 (April 2008)**  
    h. **Cost Allocation Plan for FY 2008-09 (April 2008)**  
    i. **Annual financial transactions report to the State Controller (June 2008)**
3. **HUMAN RESOURCES**

Responsible for SACOG's salary and benefits administration; human resource policy monitoring and compliance; recruitment of and recordkeeping for staff; insures compliance with all Federal and State wage and benefit regulations; performs wage, benefit and classification studies; prepares updates to all internal administrative documents, e.g., Personnel Rules, Classification Plan, Administrative Procedures; and interprets adopted agency policies and procedures for staff and external requests.

Tasks and **End Products:**

a. Maintain the Employee Handbook (Ongoing)
b. Agendas and staff reports to Government Relations & Public Affairs Committee (As needed)
c. Performance evaluation reports of staff (Ongoing)
d. Maintain and administer agency compensation and benefits plans (Ongoing)
e. Maintain personnel files (Ongoing)
f. Prepare and maintain records of all payroll/personnel records (Ongoing)
i. File and report payroll/personnel transactions to appropriate entities (Monthly)
j. **Succession plan (June 2008)**

4. **OFFICE OPERATIONS**

Staff performs a variety of tasks including secretarial, receptionist, photocopying, mail processing, errand running, bulk mailing, office equipment maintenance, vehicle maintenance, meeting arrangements and scheduling, travel arrangements, FPPC reporting functions, and ensuring compliance with the Brown Act. This project includes all administrative functions involved with Board of Directors meetings, including the preparation, processing, and posting of agendas in accordance with the Brown Act, agenda package assembly, and preparing minutes of the meeting. Staff also provides administrative support to Board committee meetings. Administrative functions include programming and training of word processing system utilized by all staff, as well as maintenance of pertinent office forms, records, and documents. Staff conducts such duties as may be required by the bylaws of the Building Financing Corporation.

Tasks and **End Products:**

a. Agendas and staff reports for annual Board of Directors meeting (Ongoing)
b. Agendas and staff reports for Board of Directors and committee meetings (Ongoing)
c. Agency correspondence, forms and documents (Ongoing)
d. Minutes of Board and committee meetings (Ongoing)
e. Maintain and administer lease agreement with building owner (Ongoing)
OTHER REGIONAL PLANNING PROGRAMS/ACTIVITIES
<table>
<thead>
<tr>
<th>Activity</th>
<th>Description</th>
<th>Products</th>
</tr>
</thead>
<tbody>
<tr>
<td>System Planning</td>
<td>Completion of System Planning documents used by Caltrans and its transportation partners to assist in the identification of State Highway improvements</td>
<td>■ District System Management Plan&lt;br&gt;■ Transportation Concept Reports for the following State Routes: 49, 50, 5, 80, 99, 104, 65, 20, 113, 174, 193, 267, and 505&lt;br&gt;■ Transportation System Development Plan&lt;br&gt;■ Corridor System Management Plans for segments of Interstate 80 and Highway 50</td>
</tr>
<tr>
<td>Advance Planning</td>
<td>Completion of project initiation documents (PIDs) (e.g., Project Study Reports) in preparation for programming resources for capital projects</td>
<td>To be determined in consultation with SACOG</td>
</tr>
<tr>
<td>Regional Planning</td>
<td>Participate in and assist with various regional planning projects and studies</td>
<td>Participation in the following projects and studies:&lt;br&gt;■ Interstate 5 Corridor Study&lt;br&gt;■ MTP 2035 Update&lt;br&gt;■ Elk Grove to Rancho Cordova Connector Study&lt;br&gt;■ Highway 50 Partnership&lt;br&gt;■ Placer Parkway&lt;br&gt;■ Various air quality planning activities&lt;br&gt;■ California Transportation Plan Update</td>
</tr>
<tr>
<td>Local Development Review Program</td>
<td>Review of all local development proposals potentially impacting the State Highway System</td>
<td>■ Recommendations to lead agencies to ensure the identification of local development impacts to the State Highway System and of the necessary mitigation measures</td>
</tr>
</tbody>
</table>
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EL DORADO COUNTY TRANSPORTATION COMMISSION
FISCAL YEAR 2007-08 PLANNING ACTIVITIES

WORK ELEMENT 100: AGENCY ADMINISTRATION AND MANAGEMENT – To provide management and administration of the Overall Work Program, conduct the day-to-day operations of the agency, and provide support to the Commission and its committees.

END PRODUCTS:
1. Fiscal Year 2007-08 Overall Work Program Quarterly Reports (Quarterly)
2. Fiscal Year 2007-08 Overall Work Program Amendments (As needed)
3. Fiscal Year 2008-09 Overall Work Program. March 2008 (Draft) – June 2008 (Final)
4. Agendas for Policy Advisory Committee and Transportation Commission meetings (Monthly, or as needed)
5. Publish public hearing notices (As needed)
6. Monthly warrant register (Monthly)
7. Employee performance reviews (Annually)
8. Updated EDCTC Compensation Study (January 2008)

WORK ELEMENT 110: INTERGOVERNMENTAL COORDINATION – To coordinate the efforts of the Commission with other local, regional and state agencies.

END PRODUCTS:
1. Reports to the Commission on intergovernmental coordination and activities of related local, regional and state agencies as well as the Shingle Springs Rancheria (As needed)
2. Regional ITS architecture as an identifiable document (April 2008)
3. Correspondence and communications to other government agencies and jurisdictions (As needed)

WORK ELEMENT 120: TRANSIT ADMINISTRATION AND PLANNING – To effectively administer the provisions of the Transportation Development Act (TDA), including receiving, reviewing and approving claims for Local Transportation Funds and State Transit Assistance Funds for El Dorado County in the jurisdiction of the El Dorado County Transportation Commission (Western Slope); to assist with the development of Federal Transit Administration Section 5305, 5310, and 5311 grant applications and associated programming and reporting documents.

END PRODUCTS:
1. Preliminary and Final STA and TDA apportionments for Fiscal Year 2008/2009 (February/June 2008)
2. Coordinated Transportation Human Service Plan.(December 2007)
4. Allocation instructions to the County Auditor for TDA and STA funds (June 2008)
5. Appropriate claim notification to jurisdictions (June 2008)
6. Press releases, public service announcements, public notices, and public meeting/hearing flyers (As needed)
7. Independent audits of claimants and the Commission (December 2007)
8. FTA Section 5305, 5310 and 5311 (Transit Technical Assistance and Transit Planning Studies) grant applications (As needed)
9. Programming and reporting documents for FTA grant funded projects (Quarterly)

WORK ELEMENT 200: REGIONAL TRANSPORTATION PLAN – To prepare and implement the EDCTC Regional Transportation Plan (RTP) and coordinate with SACOG on the development and amendment of the El Dorado County components of SACOG’s Metropolitan Transportation Plan (MTP).

END PRODUCTS:
1. RTP amendments and updates (As needed)
2. SACOG MTP 2030 that includes El Dorado County projects and priorities (SACOG schedule)
3. Updated population, employment, housing and traffic data (Ongoing)
4. Amendments to the MTP and MTIP (As needed)
5. Assistance to member agencies and EDCTA on RTP, MTP and MTIP issues (As needed)

WORK ELEMENT 223: EL DORADO TRANSIT AUTHORITY DESIGN MANUAL – To produce a transit design manual that can be utilized by EDCTA to recommend incorporation of transit-oriented design into new and redevelopment projects in El Dorado County; to condition transit-oriented features into developments that are “transit generators”; to identify key locations for potential Park-and-Ride lots; and to preserve space within new developments for future transit amenities and right-of-way.

END PRODUCTS:
1. Draft El Dorado County Transit Authority Design Manual (September 2007)
2. Final El Dorado County Transit Authority Design Manual (December 2007)

WORK ELEMENT 225: EL DORADO COUNTY SHORT-RANGE TRANSIT PLAN – To update the short-range service capital and financial plan for El Dorado Transit for the years 2007-08 through 2012-13.

END PRODUCTS:
1. Draft El Dorado County Short-Range Transit Plan (June 2008)
2. Final El Dorado County Short-Range Transit Plan (August 2008)

WORK ELEMENT 230: PLACERVILLE DRIVE MULTI-MODAL CORRIDOR MOBILITY PLAN – To develop a prioritized list of safety and operational improvements developed through an assessment of ongoing and proposed projects and their relationship to new and anticipated development proposals.

END PRODUCTS:
1. Draft Placerville Multi-Modal Corridor Mobility Plan (June 2008)
2. Final Placerville Multi-Modal Corridor Mobility Plan (August 2008)
WORK ELEMENT 235: EL DORADO SCHOOLS BIKEABILITY AND WALKABILITY AUDITS AND SAFE ROUTES ASSESSMENT – To develop a prioritized list of bicycle and pedestrian facility improvements specific to each of the schools in western El Dorado County in accordance with applicable design standards in order to reduce school-site congestion.

END PRODUCTS:
1. Draft Bikeability and Walkability Audits and Safe Routes Assessment (April 2008)
2. Final Bikeability and Walkability Audits and Safe Routes Assessment (June 2008)

WORK ELEMENT 240: U. S. 50 CORRIDOR DESIGN MASTER PLAN – To develop a set of thematic design concepts to create a distinctive and cohesive aesthetic treatment plan that uniquely identify the gateways and nodes on U.S. 50 through El Dorado County.

END PRODUCTS:
1. Draft U.S. 50/Western El Dorado County Corridor Design Master Plan (November 2008)*
2. Final U.S. 50/Western El Dorado County Corridor Design Master Plan (February 2009)*
   *Note: Multi-year projects

WORK ELEMENT 245: STATE ROUTE 49 REALIGNMENT – COLOMA THROUGH PLACERVILLE/ DIAMOND SPRINGS – To develop a competitive grant application to garner funds to identify a realignment of State Route 49 from the Coloma area through Placerville/ Diamond Springs in order to improve traffic operations and facilitate a more efficient movement of people and goods.

END PRODUCTS:
1. Draft State Route 49 Realignment – Coloma through Placerville/Diamond Springs FHWA Partnership Planning Grant Application (September 2007)
2. Final State Route 49 Realignment – Coloma through Placerville/Diamond Springs FHWA Partnership Planning Grant Application (October 2007)

WORK ELEMENT 280: CAMINO AREA PARALLEL CAPACITY/SAFETY STUDY – To improve safety and operations on U.S. 50 in the Camino area. Strategies include: To analyze the potential for local road connections between Camino Heights and Newtown Road – this connection would provide Camino area residents with an alternate route to Placerville and thereby reduce left turn movements across U.S. 50; to access management and safety features, to potentially include Intelligent Transportation System (ITS) components; and to analyze the potential for local access road improvements north of U.S. 50

END PRODUCTS:
1. Draft Parallel Capacity/Safety Study (April 2007)
2. Final Parallel Capacity/Safety Study (June 2007)

WORK ELEMENT 300: STATE AND FEDERAL PROGRAMMING – To select and prioritize projects and program funds available through the State Transportation Improvement Program (STIP), including the Regional Transportation Improvement Program (RTIP) and Interregional Transportation Improvement Program (ITIP); to select and prioritize projects and program funds available through the federal Transportation Equity Act (SAFETEA-LU), including Regional Surface Transportation Program (RSTP) and Congestion Mitigation and Air Quality (CMAQ) funds.
**End Products:**
1. Selection of projects and programs to use state and federal funds available to the Commission from SAFETEA-LU (Ongoing)
2. CTC adopted STIP (Biennially)
3. STIP Amendments (As needed)

**Work Element 310: Transportation Project Delivery and Oversight** – To insure that projects using federal, state and local grant funds use those funds in a timely and cost effective manner; to coordinate with local jurisdictions to develop projects that meet specific federal program guidelines.

**End Products:**
1. Timely delivery of STIP, RSTP, TE and CMAQ funded projects (On schedule)
2. Maintained project status database (Ongoing)
4. Federal grant and fund program applications (As needed)
5. Approved allocation requests for STIP and TE funds (As needed)
6. Propose STIP and TE amendments (As needed)

**Work Element 330: Alternative Transportation Programs** – To promote projects that will maintain, improve and expand public transit systems and other alternative modes of transportation, such as carpooling, bicycling and walking. Additional measures include compressed work weeks and telecommuting.

**End Products:**
1. School Pool brochures (September 2007)
3. Spare the Air campaign materials (June 2007– October 2007)
5. Marketing materials for alternative transportation promotions (As needed)
6. Press releases, newsletter and newspaper articles (Quarterly or as needed)

**Work Element 400: Public Education, Outreach and Marketing** – To support EDCTC’s project delivery, planning and consensus-building programs by providing information on transportation and related issues and by seeking input on these issues from interested parties.

**End Products:**
1. Maintenance of computerized mailing list database (Ongoing)
2. News releases (As needed)
3. EDCTC website (Ongoing)
4. EDCTC Extra (Annually)
5. Presentations to jurisdictions, neighborhood associations, special interest advocacy groups, and others (As needed)
6. Promotional materials specific to special alternative transportation events (As needed)
**WORK ELEMENT 410: TRANSPORTATION ADVOCACY PROGRAM** – To obtain discretionary state and federal transportation funds for highway and street improvements, transit operations, pedestrian/bicycle improvements, and other miscellaneous transportation projects, and to participate in the legislative process to benefit the county’s transportation interests.

**END PRODUCTS:**
1. Legislative analysis and staff reports (Monthly)
2. Funding for priority projects (Ongoing)
3. Legislative Advocacy Program (February 2008)
4. Printed materials for “Cap to Cap” lobbying effort. (March 2008)
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PLACER COUNTY TRANSPORTATION COMMISSION
FISCAL YEAR 2007-08 PLANNING ACTIVITIES

WORK ELEMENT 10: AGENCY ADMINISTRATION – To provide management and administration to all work elements in the Overall Work Program and to conduct day to day operations of the agency.

END PRODUCTS:
1. PCTPA meeting agendas and staff reports, paper and CD versions (Monthly)
2. List of warrants (Monthly)
3. Quarterly reports of PCTPA operating budget status (Quarterly)
4. Quarterly progress reports of FY 2007-08 Overall Work Program (Quarterly)
5. Revisions to FY 2007-08 Overall Work Program and Budget As Needed (October 2007, April 2008)
6. Preliminary Draft of FY 2008-09 Overall Work Program and Budget (February 2008)
7. Final FY 2008-09 Overall Work Program and Budget (May 2008)
8. Employee performance reviews (Annually)
9. Updated Bylaws, Operating Procedures and Personnel Policies (As needed)

WORK ELEMENT 11: TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION – To effectively administer all aspects of the Transportation Development Act (TDA) in the jurisdiction of the Placer County Transportation Planning Agency.

END PRODUCTS:
2. State Transit Assistance Fund allocation (In accordance with state budget)
3. Financial and Compliance Audits of PCTPA and all TDA claimants (December 2007)
4. A report summarizing the unmet transit needs testimony, including analysis and recommendations for findings of unmet transit needs (February 2008)
5. TDA claims (Ongoing)
6. SSTAC meeting agendas (Ongoing)
7. Transit Operators Working Group meeting agendas (Quarterly)
9. Social Services Transportation Action Plan Update and/or Coordinated Public Transit-Human Services Transportation Plan, as appropriate (December 2007 or per SACOG schedule)

WORK ELEMENT 12: INTERGOVERNMENTAL COORDINATION – To coordinate with outside agencies and jurisdictions on matters pertinent to transportation planning, programming, and funding.

END PRODUCTS:
1. Staff reports to Board and jurisdictions on pertinent topics (As needed)
2. Correspondence and communications to other governmental agencies (As needed)
3. Information packages on Cap-to-Cap projects (April 2008)
4. Legislative analysis and reports (Monthly)
5. Letters supporting or opposing pertinent legislation (As needed)
6. Local road maintenance and safety needs assessments (Per LCC/CSAC schedule)
WORK ELEMENT 14: COMMUNICATIONS AND OUTREACH – To inform the public of the Agency’s activities and gather effective public input.

END PRODUCTS:
1. Information pieces, such as press releases, Power Point presentations, fliers, and brochures about transportation issues (Ongoing)
2. Fact sheets, program and project summaries, and other printed materials (As needed)
3. Community television videotapes (Monthly)
4. Agency web site updates (Ongoing)
5. Project signage (In accordance with construction schedule)
6. Informational mailer on transportation issues (January 2007)
7. Invitations, press releases, and agendas for ground-breaking, ribbon-cutting, or other commemorative events (In accordance with project schedule)

WORK ELEMENT 15: BUILDING ADMINISTRATION – To provide management and administration of the Agency’s office property.

END PRODUCTS:
1. Accounts receivable, accounts payable, balance sheets, and other accounting records (Ongoing)
2. Tenant leases (As needed)

WORK ELEMENT 20: REGIONAL TRANSPORTATION PLAN (RTP) – To update the Placer County Regional Transportation Plan and coordinate with SACOG on the development of the Placer County components to SACOG’s Metropolitan Transportation Program (MTP).

END PRODUCTS:
1. SACOG MTP 2035 that includes Placer projects and priorities (According to SACOG schedule, estimated as October 2007)
2. Current socio-economic forecasts and census data (Ongoing)
3. Amendment to Placer County Regional Transportation Plan (March 2008/as needed)
4. Amendment to Placer County Regional Transportation Plan EIR (March 2008/as needed)

WORK ELEMENT 27: AIRPORT LAND USE COMMISSION – To administer the Placer County Airport Land Use Commission (ALUC) and related aviation activities.

END PRODUCTS:
1. Determinations of project consistency with ALUCP (As needed)
2. Determinations of general plan consistency with ALUCP (As needed)
3. Grant proposals, funding plans, and interagency agreements (Ongoing)
4. Progress and financial reports, and billings (Ongoing)
5. ALUC meeting agendas (As needed)
6. ALUCP amendments (As needed)
WORK ELEMENT 30: CONGESTION MANAGEMENT PROGRAM – To meet state Congestion Management Program requirements, including providing trip reduction programs to Placer County.

END PRODUCTS:
1. School pool rideshare matchlists (As requested)
2. Taxi rides for guaranteed ride home participants (As needed)
3. Marketing materials for alternative transportation promotions (As needed)
4. Employee transportation coordinator meeting agendas (Quarterly)
5. Newsletter articles (As needed)
6. Summary of outreach efforts and promotions (Monthly)
7. School Pool brochures (September 2007)
8. Bucks for Bikes promotional material, applications, and subsidies (February 2008 – April 2008)

WORK ELEMENT 31: CONGESTION MANAGEMENT PROGRAM – COORDINATED TRANSIT MARKETING – As part of the Congestion Management Program, to provide a coordinated transit marketing program under the guidance of the Transit Operators Working Group.

END PRODUCTS:
1. Marketing materials for coordinated transit marketing campaigns (As needed)
2. Marketing materials for general awareness transit advertisements (As needed)
3. Consolidated distribution and listing of transit schedules and information (As needed)
4. Public transit awareness survey / evaluation (June 2008)
5. Public service announcements for public transit services (As needed)
6. Newsletter articles (As needed)
7. Summary of outreach efforts and promotions (Monthly)
8. Alternative transportation web page creation, maintenance, and updates (As needed)

WORK ELEMENT 33: BIKEWAY PLANNING – To provide ongoing bicycle planning, safety education, and coordination services.

END PRODUCTS:
1. Bikeway funding applications (As needed)
2. Updated bicycle maps (As needed)

WORK ELEMENT 35: RAIL PROGRAM – To support and enhance the success of the heavy rail service in Placer County, including the Capitol Corridor rail service and Regional Rail efforts, to administer the agency’s passenger rail, freight rail and rail grade crossing programs, and to maximize the rail funding available to local jurisdictions.

END PRODUCTS:
1. CCJPA public hearings, meetings, presentations, public service announcements and press releases (As Needed)
2. Progress and Financial reports (Ongoing)
3. Rail marketing materials (Ongoing)
4. Regional Rail technical committee agendas (As needed)
5. Regional Rail policy committee meeting agendas (As needed)
WORK ELEMENT 40: PLACER PARKWAY CORRIDOR PRESERVATION TIER 1 ENVIRONMENTAL IMPACT STATEMENT/ENVIRONMENTAL IMPACT REPORT – To complete the federal and state environmental document that will identify a transportation corridor to be preserved for the future Placer Parkway – a new roadway linking State Route (SR) 70/99 in Sutter County and SR 65 in Placer County.

END PRODUCTS:
1. Consultant work products (In accordance with work program)
2. Hearing notices (August 2007)
3. Newsletters, press releases, and outreach materials (Ongoing)
4. Draft Tier 1 environmental document (August 2007)
5. Final Tier 1 environmental document (FY 2008-09)
6. Website updates (Ongoing/as needed)

WORK ELEMENT 50: PROJECT PROGRAMMING – To maximize the funding available to local jurisdictions through accurate and efficient programming of Federal and State transportation dollars.

END PRODUCTS:
1. SACOG MTIP Updates (Quarterly/as needed)
2. Infrastructure bond program nomination packages (In accordance with schedules as determined)
3. 2008 PCTPA RTIP (December 2007)
4. Amendments to 2006 STIP Augmentation (As needed)
5. FTA Section 5310 Priority List (Per Caltrans schedule)
6. FTA Section 5311 Program of Projects and Application (December 2007)
7. FTA Section 5313(b) Transit Technical Planning Grant application (October 2007)
8. FHWA Planning Partnership Grant application (October 2007)
9. Other grant and fund program applications (As needed)
10. Provision of grant applications and reports to local agencies and the general public (Ongoing)
11. Adopted Fixed Guideway Financial Plan or successor document as required by SB 45 (As needed)
12. Coordinated Public Transit-Human Services Transportation Plan, as identified under WE 11 (Per SACOG schedule)

WORK ELEMENT 55: PROJECT MANAGEMENT AND DELIVERY – To monitor, manage, and otherwise ensure timely delivery of transportation projects included in Federal and State funding programs.

END PRODUCTS:
1. PDT and Management Team agendas (In accordance with project schedules)
2. Project and funding status reports (Quarterly)
3. Caltrans 580 Fund Transfer Agreements (As needed)
4. Cooperative Agreements, Memoranda of Understanding, and other agreements (As needed)
5. Transportation facility improvements (In accordance with project schedules)
WORK ELEMENT 60: REGIONAL TRANSPORTATION FUNDING STRATEGY UPDATE – To update the strategy to fund the critical regional transportation projects in Placer County based on current economic conditions.

END PRODUCTS:
1. Educational materials/fact sheets (Ongoing)
2. Public survey data results (November 2007)
3. Final Placer County Transportation Planning Agency Transportation Expenditure Plan and Retail Transaction and Use Tax Ordinance (January – March 2008)
4. Final Transportation Expenditure Plan (January – March 2008)
5. Traffic modeling data (January – March 2008)

WORK ELEMENT 70: BUS RAPID TRANSIT SERVICE PLAN – To develop a Bus Rapid Transit (BRT) Service Plan for the transit systems operating within South Placer County.

END PRODUCTS:
1. Request for Proposal for consultant to prepare Placer Bus Rapid Transit Service Plan (One month after grant approval)
2. Technical memorandum as follows (In accordance with consultant contract)
   a. Service plan, including route and stop refinement, and conceptual schedule
   b. Capital requirements, including vehicle, road infrastructure, facility, and technology options
   c. Management model
   d. Financial plan, including estimation of capital, operating and maintenance costs, and funding elements
   e. Ridership estimates, including near and long term forecasts
   f. Implementation plan, including a phasing strategy that will identify an optimal manner in BRT service deployment within the project area, and identify where high-capacity transit resources should be devoted over the next 20 years

WORK ELEMENT 71: UNIVERSAL TRANSIT PASS STUDY – To develop a universal pass and integrated fare program for the transit systems operating within South Placer County.

END PRODUCTS:
1. Request for Proposal to select consultant(s) to develop a universal pass and integrated fare program for South Placer County transit operators (One month after grant approval)
2. Technical memorandum as follows: (In accordance with consultant contract)
   a. Memo on current fare payment and collection system used by the area’s transit operators
   b. Memo on current best practices and state of the art fare payment and collection systems by other operators.
   c. Memo on operators needs, interagency coordination, and requirements for an integrated fare program.
   d. Memo on technology options, and potential cost savings.
   e. Memo on market research to define potential users and user markets.
   f. Memo on comprehensive decision requirements / action plan to proceed, including phasing opportunities
   g. Recommendations to develop a universal pass and integrated fare program.
3. Draft Universal Transit Pass Study (In accordance with consultant contract)
4. Final Universal Transit Pass Study (In accordance with consultant contract)

**WORK ELEMENT 79: INTELLIGENT TRANSPORTATION SYSTEMS** – To facilitate implementation of ITS technology in Placer, El Dorado, Nevada, and Sierra County areas.

**END PRODUCTS:**
1. Tahoe Gateway Counties ITS Coordination agendas (As needed)
2. Tahoe Gateway Counties ITS MOU with SACOG (April 2008)
3. ITS funding grants As opportunities arise

**WORK ELEMENT 80: FREEWAY SERVICE PATROL (FSP)** – To facilitate implementation of a Freeway Service Patrol (FSP) on I-80 and SR 65 in South Placer County.

**END PRODUCTS:**
1. Progress reports (Quarterly)
2. Freeway Service Patrol brochures (Ongoing)

**WORK ELEMENT 100: SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY ADMINISTRATION** – To provide staffing and administrative support for the South Placer Regional Transportation Authority.

**END PRODUCTS:**
1. SPRTA Implementation Plan updates (As needed)
2. SPRTA Improvement Program updates (As needed)
3. Joint Powers Agreement amendments (As needed)
4. SPRTA FY 2007/08 Budget updates (As needed)
5. SPRTA FY 2008/09 Budget (May 2008)
6. Contracts for needed services, such as traffic modeling and attorney services (Annually/as needed)
7. SPRTA Board agendas and minutes (Quarterly/as needed)
8. SPRTA Technical Advisory Committee agendas and minutes (Monthly/as needed)
9. SPRTA financial reports (Quarterly)
LOCAL AGENCY PLANNING STUDIES

Sacramento County

City of Citrus Heights – The City of Citrus Heights is working on a visioning study for the Sunrise MarketPlace. The visioning study will involve property and business owners, community members and the Sunrise MarketPlace customers collaborating on a vision for the future of the Sunrise MarketPlace. During FY 2007-08, we will also begin preparation of an update to our General Plan. The City will also be involved in implementing The Boulevard Corridor Plan for Auburn Boulevard during this time period. The Intersection Safety Prioritization Program is underway seeking community input in analyzing intersection safety at signalized and non-signalized arterial/collector intersections.

County of Sacramento – The County of Sacramento, Los Rios Community College and WALK Sacramento will evaluate ways to improve mobility and transportation choices (bike, walk, transit) for students, faculty, staff, and college visitors to three community college campuses. These campuses include American River College, Cosumnes River College, and Sacramento City College.

Los Rios Transportation Connections: The County of Sacramento, Los Rios Community College and WALK Sacramento will evaluate ways to improve mobility and transportation choices (bike, walk, transit) for students, faculty, staff, and college visitors to three community college campuses. These campuses include American River College, Cosumnes River College, and Sacramento City College. [Grant Award: $119,450; Local Match: $24,500; Total Cost: $143,950; FTA TBD].

Sacramento Transportation Authority – The STA administers the Measure A local transportation sales tax, the Sacramento Metropolitan Freeway Service Patrol, and the Sacramento Abandoned Vehicle Service Authority. The STA Board also advises SACOG on project selection and redistribution for the programming of discretionary state and federal transportation funds.

Yolo County

County of Yolo – The County amended its General Plan in 2002 by adopting a new Agricultural Element, as well as an update of its Open Space and Recreational Element. An update of the Clarksburg Community Plan was also adopted in 2002, while the Dunnigan Community Plan had been updated the previous year. In 2003, the county completed updates of both the Housing Element of the General Plan and the Cache Creek Area Plan. The Sugar Mill Specific Plan was approved by the County in 2006, however, has been remanded by the Delta Protection Commission. Work is nearing completion of updates to both the Capay Valley Area Plan and the Esparto Community Plan. The county is currently engaged in work on comprehensively updating the General Plan, including its Land Use, Circulation, Safety, Noise, and Conservation Elements. Completion of the General Plan update is expected to be complete in 2008.

Yuba County

Yuba-Sutter Transit – Six new clean-diesel commuter buses will be delivered by June 2006 to replace three of Yuba-Sutter Transit’s oldest buses and to allow for the expected addition of new schedules to the Sacramento commuter service in July 2006. Yuba-Sutter Transit is also evaluating several service alternatives for implementation in fall 2006 to improve the very limited level of service now
provided to the fast growing retail area of west Yuba City. Yuba-Sutter Transit will be releasing a bid package this summer for the purchase of ten clean-diesel fixed-route buses to replace eight buses in mid-2007. These new low-floor buses will significantly improve the accessibility of the local fixed-route system while also allowing for the long-planned expansion of a third route to a 30-minute service frequency. The update of Yuba-Sutter Transit's 2003 Short-Range Transit Plan will commence this winter with an anticipated adoption date of March 2007.

Up to twelve new low-floor local fixed route buses are expected to be delivered by the end of 2007 to replace eight of Yuba-Sutter Transit's oldest fixed route buses. These new low-floor buses will significantly improve the accessibility of the local fixed-route system while also allowing for the long-planned expansion of a third route to a 30-minute weekday service frequency. The last of a seven bus order to replace Yuba-Sutter Transit’s four oldest commuter buses is expected to be delivered by July 2007. The Sacramento commuter service was last expanded in August 2006 after the first of these buses were delivered, still more Sacramento schedules are expected to be added by August 2007. The update of Yuba-Sutter Transit's 2003 Short-Range Transit Plan is expected to commence this winter with an anticipated adoption date of March 2008.

City of Marysville – This project is to improve safety and mobility along State Route 70 and State Route 20 (SR 70/20), which travel through the City of Marysville and serve as major streets in the downtown area. Each day, thousands of cars and large trucks use these highways as their primary route through Marysville. The speed and volume of this traffic create an uncomfortable streetscape environment that severely restricts access for pedestrians and bicyclists between the historic downtown, Ellis Lake Park, and other neighborhoods throughout the City. In addition, these highway corridors have limited landscaping, many broken and uplifted sidewalks, and inadequate ADA accessibility all contributing to a blighted appearance. Due to the large number of travelers who use this route Marysville has developed an image that is not welcoming to visitors. Also, pedestrians that walk the highway corridors feel threatened by this heavy vehicular traffic.

This project is part of the City’s efforts in recent years to aggressively pursue Smart Growth policies that support a mix of uses and greater reliance on walking, bicycling, and transit to access goods and services. The City’s 2004 Economic Development Strategic Plan, a plan for revitalizing the Downtown area, includes a goal of enhancing the highway corridors, with landscaping, architectural landmarks, pedestrian features and comprehensive signage programs that celebrates a sense of entry into Marysville’s historic downtown and improves the comfort level to pedestrians. The Strategic Plan calls for strategic pedestrian linkages between the Downtown and Ellis Lake and Downtown and residential districts, across major highway corridors. This project is intended to help implement these goals and help activate the Downtown as a central entertainment and cultural center for the region.

This project will engage community leaders, residents, and businesses in the City through an intensive design charrette process to develop a vision and a detailed consensus plan that will be implemented by the City and Caltrans to assure the appearance enhancement of highway corridors through Marysville and improve pedestrian, bicycle, and motor vehicle connections and linkages along SR 70/20.
Placer County

To meet responsibilities under federal law and the Memorandum of Understanding (MOU) signed with Caltrans and the Placer County Transportation Planning Agency (PCTPA), SACOG maintains a staff liaison with PCTPA and coordinates with the agency on all planning of regional significance. In the past year, the SACOG liaison has attended PCTPA Board meetings. This coordination and staff will continue to be involved in any planning activities in Placer County with regional significance. SACOG also works closely with PCTPA and Placer jurisdictions in developing population projections and other demographic forecasting, as well as maintaining and updating the regional traffic model and Metropolitan Transportation Improvement Program (MTIP).

SACOG and PCTPA are also collaborating on programming of CMAQ funded projects, including TDM, Spare The Air, SECAT, and Regional Rideshare programs, as well as RSTP funding. PCTPA is seeking additional funding for numerous regionally significant projects, including Interstate 80 HOV Lanes in Placer County; SR 65 improvements, rail and transit improvements, and local road rehabilitation through a combination of additional developer impact fees and a transportation sales tax, and SACOG will assist in those efforts, where possible. SACOG also collaborates in the area of transit funding and coordination of services through the Transit Coordinating Committee.

As the Airport Land Use Commissions for Sacramento and Placer, respectively, SACOG and PCTPA are working closely on aviation planning issues related to the McClellan Air Field.

PCTPA is developing financial and implementation plans for coordinating and consolidating dial-a-ride services in the south Placer region, and is completing a long-range transit plan for Placer County. PCTPA will continue working on long-range planning activities related to the Placer Parkway and bus rapid transit and continue its partnership with SACOG on the MTP 2035.

El Dorado County

El Dorado County Transportation Commission (EDCTC) – The EDCTC will be preparing the Coordinated Transportation Human Service Plan, as required by SAFETEA-LU, and will also be coordinating with the El Dorado County Transit Authority (EDCTA) to prepare a transit design manual, which will include a park-and-ride capital plan. EDCTC is also looking to work with EDCTA to prepare a new El Dorado County Short-Range Transit Plan; however, this is contingent upon the receipt of Transit Technical Planning Assistance Grant Funds. Several other planned EDCTC studies for FFY 2007/08 that are contingent upon receipt of grant funds include The Placerville Drive Multi-Modal Corridor Mobility Plan, The El Dorado County Schools Bikeability and Walkability Audits and Safe Routes Assessment, and the U.S. 50 Corridor Design Master Plan. Other planned studies are the State Route 49 Realignment – Coloma through Placerville/Diamond Springs and the Camino Area Parallel Capacity/Safety Study.
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**FEDERAL FISCAL YEAR 2007 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

Name of Applicant: Sacramento Area Council of Governments

The Applicant agrees to comply with applicable provisions of Categories 01 - 23. ______

OR

The Applicant agrees to comply with the applicable provisions of the following Categories it has selected:

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>01.</td>
<td>For Each Applicant.</td>
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<tr>
<td>02.</td>
<td>Lobbying.</td>
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<tr>
<td>03.</td>
<td>Procurement Compliance.</td>
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<td>04.</td>
<td>Private Providers of Public Transportation.</td>
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<td>05.</td>
<td>Public Hearing.</td>
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<td>06.</td>
<td>Acquisition of Rolling Stock.</td>
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<td>07.</td>
<td>Acquisition of Capital Assets by Lease.</td>
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<td>08.</td>
<td>Bus Testing.</td>
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<td>09.</td>
<td>Charter Service Agreement.</td>
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<td>10.</td>
<td>School Transportation Agreement.</td>
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<td>Demand Responsive Service.</td>
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<td>12.</td>
<td>Alcohol Misuse and Prohibited Drug Use.</td>
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<td>13.</td>
<td>Interest and Other Financing Costs.</td>
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<td>15.</td>
<td>Urbanized Area Formula Program.</td>
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<td>16.</td>
<td>Clean Fuels Grant Program.</td>
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<td>17.</td>
<td>Elderly Individuals and Individuals with Disabilities Formula Program and Pilot Program.</td>
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<tr>
<td>18.</td>
<td>Nonurbanized Area Formula Program.</td>
</tr>
<tr>
<td>22.</td>
<td>Infrastructure Finance Projects.</td>
</tr>
</tbody>
</table>
AFFIRMATION OF APPLICANT

Name of Applicant: SACRAMENTO AREA COUNCIL OF GOVERNMENTS

Name and Relationship of Authorized Representative: Mike McKeever, Executive Director

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and directives applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2007.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in this document, should apply, as provided, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2007.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature_____________________________________________      Date:  _________________

Name: MIKE MCKEEVER, EXECUTIVE DIRECTOR
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): SACRAMENTO AREA COUNCIL OF GOVERNMENTS

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature_____________________________________________      Date:  _________________

Name: KIRK E. TROST, Legal Counsel
METROPOLITAN TRANSPORTATION PLANNING PROCESS CERTIFICATION
FISCAL YEAR 2007-2008 OVERALL WORK PROGRAM

In accordance with 23 CFR 450.334 and 450.220, and SAFETEA-LU, Caltrans and the Sacramento Area Council of Governments, designated Metropolitan Planning Organization for the Sacramento Metropolitan Planning Area and the Yuba City-Marysville urbanized area, hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

I. 23 U.S.C. 134 and 135, 49 U.S.C. Section 5303 through 5306 and 5323(1); as amended by the Safe, Accountable, Flexible Efficient Transportation Equity Act: A Legacy for Users;

II. Sections 174 and 176(c) and (d) of the Clean Air Act as amended [42 U.S.C. 7504, 7506(c) and (d)];


IV. Section 1101(b) of the Transportation Equity Act for the 21st Century (Pub. L. 105-178 112 Stat. 107) regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded projects [FR Vol. 64 No. 21, 49 CFR part 26]; and,


MIKE MCKEEVER  JODY JONES
Executive Director  Director
Sacramento Area Council of Governments  Caltrans District 3

Date _____________________________  Date _____________________________
DEPARTMENT OF TRANSPORTATION – DEBARMENT AND SUSPENSION CERTIFICATION

FISCAL YEAR 2007-2008

As required by U.S. DOT regulations on government-wide Debarment and Suspension (Nonprocurement), 49 CFR 29.100:

1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
   a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
   b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
   c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
   d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.

2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.

3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration’s Excluded Parties List System (EPLS), Applicant shall indicate so in it’s applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.
DEPARTMENT OF TRANSPORTATION – DEBARMENT AND SUSPENSION CERTIFICATION

FISCAL YEAR 2007-2008

SIGNATURE PAGE

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature __________________________________________ Date____________________

Printed Name: MIKE MCKEEVER, Executive Director
Sacramento Area Council of Governments

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

AFFIRMATION OF APPLICANT’S ATTORNEY

For SACRAMENTO AREA COUNCIL OF GOVERNMENTS

Signature __________________________________________ Date____________________

Printed Name of Applicant’s Legal Counsel: KIRK E. TROST
COOPERATIVE AGREEMENTS IN RESPONSE TO FEDERAL, STATE & LOCAL POLICIES

Amended Memorandum of Understanding – Sacramento Area Council of Governments and the Santa Barbara County Association of Governments for the loan of Congestion Mitigation Air Quality apportionment from its unobligated that is subject to reprogramming under AB 1012 “Use It or Lose It Policy” to SACOG in federal fiscal year 2005-06, January 30, 2007


Agreement – Sacramento Area Council of Governments and the City of Elk Grove for Transportation Demand Management Services, January 2, 2007.

Agreement – Sacramento Area Council of Governments and South Natomas Transportation Management Association for Transportation Demand Management Services, November 8, 2006.

Memorandum of Understanding – Sacramento Area Council of Governments and the 50 Corridor Transit Management Association for the purpose of funding and administering the U.S. 50 Corridor Outreach Project to facilitate the smooth flow of traffic during construction of improvements along the Highway 50 Corridor, October 1, 2006

Agreement – Sacramento Area Council of Governments and Sacramento Transportation Management Association for Transportation Demand Management Services, August 11, 2006.

Agreement – Sacramento Area Council of Governments and the McClellan Park Transportation Management Association for Transportation Demand Management Services, August 16, 2006.

Agreement – Sacramento Area Council of Governments and North Natomas Transportation Management Association for Transportation Demand Management Services, August 11, 2006.

Agreement – Sacramento Area Council of Governments and Point West Transportation Management Association for Transportation Demand Management Services, August 11, 2006.

Agreement – Sacramento Area Council of Governments and the 50 Corridor Transportation Management Association for Transportation Demand Management Services, August 11, 2006.

Memorandum of Understanding – Sacramento Area Council of Governments and the Santa Barbara County Association of Governments for the loan of Congestion Mitigation Air Quality apportionment from its unobligated that is subject to reprogramming under AB 1012 “Use It or Lose It Policy” to SACOG in federal fiscal year 2005-06, July 20, 2006.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, Cooperative Agreement to Construct HOV Lanes. Effective date: November 7, 2005, continuing until completion or June 25, 2010, whichever is earlier.

Memorandum of Understanding — Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, Cooperative Agreement to Construct Median Lanes and Auxiliary Lanes/HB-5 Program. Effective date: October 28, 2005, continuing until completion or June 25, 2010, whichever is earlier.

Memorandum of Understanding — Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, Cooperative Agreement to Construct Median Lanes and Auxiliary Lanes/HB-5 Program. Effective date: October 28, 2005, continuing until completion or June 25, 2010, whichever is earlier.

Memorandum of Understanding — Sacramento Area Council of Governments and the Imperial Valley Association of Governments, For the Loan of FY 2004-05 “Any Area” Regional Surface Transportation Program (RSTP) Apportionment and Obligational Authority (OA). Effective date: July 1, 2005, with repayment in Federal Fiscal Year 2006-07.

Memorandum of Understanding — Sacramento Area Council of Governments and the Sacramento Transportation Authority Countywide Transportation and Air Quality Collaborative of Public Agencies and Stakeholder Organizations. Effective date: July 1, 2005, continuing to December 31, 2005.

Memorandum of Understanding — Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation Comprehensive Federal Transportation Planning. Effective date: June 22, 2005, continuing until terminated.

Memorandum of Understanding — Sacramento Area Council of Governments and the County of Sacramento Development of the Airport Land Use Compatibility Plan for McClellan Field. Effective date: March 8, 2005, continuing until terminated.

Memorandum of Understanding — Sacramento Area Council of Governments and the City of Davis and Yolo County Transportation District, Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Davis Urbanized Area. Effective Date - May 2004 and continuing until terminated.

Memorandum of Understanding — Sacramento Area Council of Governments, San Joaquin Council of Governments, the Cities of Lodi and Galt and Sacramento County, Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Lodi Urbanized Area. Effective Date - May 2004 and continuing until terminated.

Memorandum of Understanding — Sacramento Area Council of Governments and the Sacramento Urbanized Area Transit Operators, Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Sacramento Urbanized Area. Effective Date - April 2004 and continuing until terminated.

Memorandum of Understanding — Sacramento Area Council of Governments and Yuba Sutter Transit Authority, Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Yuba City Urbanized Area. Effective Date - April 2003 and continuing until terminated.


Memorandum of Understanding – Sacramento Area Council of Governments and California Department of Transportation, Coordination of Ongoing Transportation Planning and Programs through Preparation of the Project Study Report under the Transportation Funding Act (Chapter 622, Statutes of 1997), effective January 6, 1999 and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and California Department of Transportation, Project Delivery of Regional Improvement Program Projects on State Highways, effective June 25, 1998 and continuing until terminated.


Authorized by SB 1254 which was signed by the Governor on October 15, 1991, and by resolutions from the SAFE Board of Directors and the counties of Sacramento, San Joaquin, Yolo and Yuba, and cities therein, Capitol Valley Regional Service Authority for Freeways and Expressways. Effective October 1991 and continuing indefinitely.

Memorandum of Understanding – Sacramento Area Council of Governments, County of Sacramento, Sacramento Regional Transit District, and the City of Sacramento, Funding and Provision of Transportation Services to the Elderly and Disabled in Sacramento County, effective July 1, 1988 and continuing until terminated.


Memorandum of Understanding – Sacramento Area Council of Governments/California Department of Transportation, Comprehensive Transportation Planning, effective May 21, 1984 and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments/Area 4 Agency on Aging, Coordination of Planning Activities, effective July 21, 1983 and continuing until terminated.
**Disadvantaged Business Enterprise Goals**

Caltrans and local agencies, such as SACOG, engaging in U.S. DOT-assisted contracting are required to implement a Disabled Business Enterprise (DBE) Program, pursuant to 49 Code of Federal Regulations Part 26. U.S. DOT-assisted contracts include funding from the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Federal Aviation Administration (FAA). In May 2005, the Ninth Circuit Court of Appeals issued a decision in *Western States Paving, Inc. v. Washington Department of Transportation*, requiring new evidentiary standards to constitutionally support the use of race-conscious DBE goals. This decision is binding on all states in the Ninth Circuit jurisdiction, including California.

After initiation of a public comment period and review of all information received, Caltrans determined it is unable to continue with a race-conscious DBE program and that DBE participation will be achieved solely by race-neutral measures. Caltrans has now implemented a race-neutral DBE program which provides that local agencies, including MPOs, will no longer have their own separate DBE programs but will adopt the Caltrans program by entering into a Disadvantaged Business Enterprise Race-Neutral Implementation Agreement.

SACOG staff will continue to monitor all developments in this area, including tracking any changes in the law and tracking the results of a new "availability and disparity" study that Caltrans has commissioned. Once this study is complete, Caltrans has stated that it will work with FHWA to determine whether any changes can be made to the current race-neutral DBE Program.
WORK PROFILE BY JOB CATEGORY, ETHNICITY AND GENDER

JANUARY 2007

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1 "Other" includes those persons who do not identify themselves as members of the five racial/ethnic groups shown or decline to state.

2 Percentages and classifications are from the 2000 U.S. Census for total labor force in the Sacramento Metropolitan Planning Area.
SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. X - 2007

APPROVING THE OVERALL WORK PROGRAM
FISCAL YEAR 2007-08

WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization (MPO) for the Sacramento Metropolitan area and the Yuba City/Marysville Urbanized area, the Regional Transportation Planning Agency for Sacramento, Yolo, Yuba and Sutter counties, the Areawide Clearinghouse for the cities and counties that are signatories of the SACOG Joint Powers Agreement, the Airport Land Use Commission for the counties of Sacramento, Sutter, Yolo and Yuba and a Joint Powers Agency with the purposes and functions defined in the Joint Powers Agreement; and

WHEREAS, the SACOG staff has prepared an Overall Work Program (OWP) for fiscal year 2007-08 which has been reviewed by member agencies and Board committees; and

WHEREAS, such OWP becomes the basis for the SACOG’s activities and budget for fiscal year 2007-08; and

WHEREAS, 23 CFR 450.334 requires that the designated MPO certify each year that the planning process is being conducted in conformance with the applicable requirements,

NOW, THEREFORE, BE IT RESOLVED that SACOG does hereby adopt and approve the fiscal year 2007-08 OWP and certifies that its planning process will be implemented through this document in accordance with:


2. Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506(c) and (d));

3. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;


BE IT FURTHER RESOLVED:

1. That SACOG hereby authorizes submittal of the OWP for fiscal year 2007-08 to the various participating State and Federal agencies;

2. That SACOG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance;

3. That SACOG’s Executive Director is hereby designated and authorized to submit the OWP for fiscal year 2007-08 and to execute all necessary agreements and contracts on behalf of SACOG to implement the purposes of this resolution; and

4. That the Executive Director is hereby authorized to make and submit to the appropriate funding agencies necessary work program and budget modifications to the OWP based upon actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis.

5. That the Executive Director is hereby authorized to make budget adjustments within the Overall Work Program Element accounts.

PASSED AND ADOPTED this 17th day of May 2007, by the following vote of the Board of Directors:

AYES:

NOES:

ABSENT:

ATTEST:

______________________________  ________________________________
RUSTY DUPRAY                  MIKE MCKEEVER
Chair                        Executive Director
GLOSSARY

AB — Assembly Bill (Number)

ABAG — Association of Bay Area Governments

ACG — Address Coding Guide

ADA — Americans With Disabilities Act

ALUC — Airport Land Use Commission

ALUP — Airport Land Use Compatibility Plan

AMTRAK — American Tracks Railroad

APCD — Air Pollution Control District

AQMD — Air Quality Management District

ARB — Air Resources Board

ATP — Automated Trip Planning

BRT — Bus Rapid Transit

CAA — Clean Air Act

CALTRANS — The California Department of Transportation

CARB — California Air Resources Board

CBD — Central Business District

CCJPA — Capitol Corridor Joint Powers Authority

CCJPB — Capitol Corridor Joint Powers Board

CDP — Census Designated Places

CEQA — California Environmental Quality Act

CFPG — California Federal Programming Group

CFR — Code of Federal Regulations

CHP — The California Highway Patrol
CIP — Capitol Improvement Program
CMAQ — Congestion Mitigation and Air Quality
CMP — Congestion Management Program
CMS — Congestion Management System
CMSA — Consolidated Metropolitan Statistical Area
COG — Council of Governments
CPI — Consumer Price Index
CSAC — California State Association of Counties
CTC — California Transportation Commission
CTIPS — California Transportation Improvement Program System
CTP — California Transportation Plan
CTSA — Consolidated Transportation Service Agency
CVRS — Capitol Valley Regional Service Authority for Freeways and Expressways
DBE — Disadvantaged Business Enterprise
DEIR — Draft Environmental Impact Report
DNA — Downtown Natomas Airport Sacramento Regional Transit District Light Rail Line
DOT — Department of Transportation
DTIM — Direct Travel Impact Model
EDCTC — El Dorado County Transportation Commission
EIR — Environmental Impact Report
EIS — Environmental Impact Statement
EPA — Environmental Protection Agency
FAA — Federal Aviation Administration
FEIR — Final Environmental Impact Report
<table>
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<td>FTIP</td>
<td>Federal (Metropolitan) Transportation Improvement Program</td>
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<td>FY</td>
<td>Fiscal Year</td>
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<tr>
<td>FRAQMD</td>
<td>Feather River Air Quality Management District</td>
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<tr>
<td>GIS</td>
<td>Geographic Information System</td>
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<tr>
<td>GMAG</td>
<td>Goods Movement Advisory Group</td>
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<tr>
<td>HCP</td>
<td>Habitat Conservation Plan</td>
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<td>HOV</td>
<td>High-Occupancy Vehicle</td>
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<tr>
<td>HSTP</td>
<td>Human Services Transportation Plan</td>
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<td>HUD</td>
<td>U.S. Department of Housing and Urban Development</td>
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<tr>
<td>IIP</td>
<td>Interregional Improvement Program</td>
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<tr>
<td>I-PLACE³S</td>
<td>Planning for Community Energy, Economic and Environmental Sustainability</td>
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<td>IRRS</td>
<td>Inter-regional Road System</td>
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<td>ISTEA</td>
<td>Intermodal Surface Transportation Efficiency Act of 1991</td>
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<td>ITS</td>
<td>Intelligent Transportation System</td>
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<tr>
<td>JPA</td>
<td>Joint Powers Agreement</td>
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<td>LAFCO</td>
<td>Local Area Formation Commission</td>
</tr>
<tr>
<td>LEP</td>
<td>Limited English Proficiency</td>
</tr>
</tbody>
</table>
LTF — Local Transportation Fund
LRT — Light Rail Transit
LRTP — Long-Range Transportation Plan
MIS — Major Investment Studies
MOA — Memorandum of Agreement
MOU — Memorandum of Understanding
MPA — Metropolitan Planning Area
MPO — Metropolitan Planning Organization
MSA — Metropolitan Statistical Area
MTC — Metropolitan Transportation Commission
MTIP — Federal Metropolitan Transportation Improvement Program
MTP — Metropolitan Transportation Plan
NAAQS — National Ambient Air Quality Standard
NEPA — National Environmental Policy Act
NHS — National Highway System
OWP — Overall Work Program
PAC — Project Advisory Committee
PCTPA — Placer County Transportation Planning Agency
PECAS — Production Exchange and Consumption Allocation System (Model)
PI — Paratransit, Inc.
PMSA — Primary Metropolitan Statistical Area
PSR — Project Study Report
RAD — Regional Analysis District
RFP — Request for Proposal
RHNP — Regional Housing Needs Plan
RIP — Regional Improvement Program
ROW — Right-of-Way
RPP — Regional Planning Partnership
RSTP — Regional Surface Transportation Plan
RT — Regional Transit (see also SRTD)
RTP — Regional Transportation Plan
RTPA — Regional Transportation Planning Agency
RTIP — Regional Transportation Improvement Program
SB — Senate Bill (Number)
SABA — Sacramento Area Bicycle Advocates
SACMET — Regional Trip-Based Travel Model
SACSIM — Regional Activity-Based Travel Model
SAFE — Service Authority for Freeways and Expressways
SAFETEA-LU — Safe, Accountable, Flexible, Efficient Transportation Equity Act — A Legacy for Users
SCT-LINK — South County Transit Link
SECAT — Sacramento Emergency Clean Air and Transportation Program
SCG — Staff Coordinating Group
SIGMAC — Statewide Intermodal Goods Movement Advisory Committee
SIP — State Implementation Plan
SMAQMD — Sacramento Metropolitan Air Quality Management District
SOV — Single-Occupant Vehicle
SRTD — Sacramento Regional Transit District
SRTP — Short-Range Transit Plan

STA — Sacramento Transportation Authority

STA Funds — State Transit Assistance Funds

STAC — Social Service Transportation Advisory Council

STARNET — Sacramento Transportation Area Network

STF — Summary Tape File

STIP — State Transportation Improvement Program

STP — Surface Transportation Program

TAC — Technical Advisory Committee

TAZ — Transportation Analysis Zone

TCC — Transportation Coordinating Committee

TCM — Transportation Control Measure

TCRP — Traffic Congestion Relief Program

TDA: Transportation Development Act

TDM — Transportation Demand Management

TEA-21 — Transportation Equity Act for the 21st Century

TEA FUNDS — Transportation Enhancement Activities Funds

TIGER — Topologically Integrated Geographic Encoding and Referencing

TIP — Transportation Improvement Program

TMA — Transportation Management Association

TMA — Transportation Management Area

TMC — Transportation Management Center

TOS — Traffic Operations System

TRPA — Tahoe Regional Planning Agency
TSM — Transportation System Management


U.S. DOT — U.S. Department of Transportation

VMT — Vehicle Miles of Travel or Vehicle Miles Traveled

YCTD — Yolo County Transportation District

YSTA — Yuba-Sutter Transit Agency
WHAT WE DO

The Sacramento Area Council of Governments (SACOG) is an association of Sacramento Valley governments formed from the six regional counties—El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba—and 22 member cities. SACOG’s directors are chosen from the elected boards of its member governments. SACOG’s primary charge is to provide regional transportation planning and funding, as well as a forum for the study and resolution of regional issues. In this role, SACOG prepares the region’s long-range transportation plan; approves distribution of affordable housing around the region; keeps a regionwide database for its own and local agency use; helps counties and cities use federal transportation funds in a timely way; assists in planning for transit, bicycle networks, clean air and airport land uses; and has undertaken the Blueprint Project to link transportation and land development more closely. SACOG has an annual operating budget of about $12.8 million, funded from local, regional, state and federal transportation funds. It has a staff of about 50, including employees and consultants.

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